



## Agenda

**Meeting:** Executive

**Members:** Councillors Carl Les (Chairman), Gareth Dadd, Derek Bastiman, Michael Harrison, Simon Myers, Janet Sanderson, David Chance, Keane Duncan, Greg White and Annabel Wilkinson.

**Date:** Tuesday, 19th September 2023

**Time:** 11.00 am

**Venue:** Council Chamber, County Hall, Northallerton, DL7 8AD

Members of the public are entitled to attend this meeting as observers for all those items taken in open session. Please contact the Democratic Services Officer whose contact details are below if you would like to find out more.

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### Business

1. **Apologies for Absence**

2. **Minutes of the Meeting held on 29 August 2023** (Pages 3 - 10)

3. **Declarations of Interest**

4. **Public Participation**

Members of the public may ask questions or make statements at this meeting if they have given notice to Melanie Carr of Democratic and Scrutiny Services and supplied the text (contact details below) by midday on Thursday 14 September, three working days before the day of the meeting. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);
- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

If you are exercising your right to speak at this meeting, but do not wish to be recorded, please inform the Leader who will instruct anyone who may be taking a recording to cease while you speak.

**5. Harrogate Transforming Cities Fund (TCF) Project Delivery Options (Pages 11 - 16)**

**Recommendation:** That the current project position be noted and officers be supported to undertake further work on possible options for the Project, and that a further report be brought to Executive in October/November setting out those options for consideration.

**6. Neighbourhood Planning - Making of the Bradleys Both Neighbourhood Development Plan (Pages 17 - 36)**

**Recommendation:**

That it be recommended to the Chief Executive that he exercise his power pursuant to paragraph 5.7 of Schedule 4 of the Constitution, in an emergency, to make any decision which could be taken by Council to:

- i) make the Bradleys Both NDP on or before the 22 September 2023
- ii) approve the Decision Statement set out at appendix A to the report.

**7. Bus Service Improvement Plan (BSIP+) - Grant Funding Acceptance (Pages 37 - 62)**

**Recommendation:**

That the grant of £2.93m be accepted.

**8. Footway Lighting Energy Reduction (To Follow)**

**9. Forward Plan (Pages 63 - 80)**

**10. Any Other Items**

Any other items which the Leader agrees should be considered as a matter of urgency because of special circumstances

**11. Date of Next Meeting - 7 October 2023 @ 11am**

**Members are reminded that in order to expedite business at the meeting and enable Officers to adapt their presentations to address areas causing difficulty, they are encouraged to contact Officers prior to the meeting with questions on technical issues in reports.**

**Contact Details:**

Enquiries relating to this agenda please contact Melanie Carr, Principal Democratic Services & Scrutiny Officer

Tel: 01609 533849 or e-mail: [Melanie.carr1@northyorks.gov.uk](mailto:Melanie.carr1@northyorks.gov.uk)

Website: [www.northyorks.gov.uk](http://www.northyorks.gov.uk)

Barry Khan  
Assistant Chief Executive  
(Legal and Democratic Services)  
County Hall  
Northallerton

11 September 2023

## North Yorkshire Council

### Executive

Minutes of the meeting held on Tuesday, 29th August, 2023 commencing at 11.00 am.

Councillor Carl Les in the Chair plus Councillors Derek Bastiman, Simon Myers, Janet Sanderson, David Chance, Keane Duncan, Greg White and Annabel Wilkinson.

In attendance: Councillors Alyson Baker, Barbara Brodigan, Caroline Dickinson, Karin Sedgwick, David Staveley, Paul Haslam, Malcolm Taylor, Andrew Williams, George Jabbour, Cliff Lunn, Heather Phillips and Bryn Griffiths.

Officers present: Karl Battersby, Will Boardman, Stuart Carlton, Gary Fielding, Richard Flinton, Anton Hodge (virtual), Barry Khan, Daniel Harry, Will Baines and Nic Harne.

Apologies: Councillors Gareth Dadd and Michael Harrison (both attended virtually)  
Richard Webb and from the O&S Chairs Councillor Andrew Lee.

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**Copies of all documents considered are in the Minute Book**

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#### **302 Apologies for Absence**

Apologies for absence were received from Councillors Gareth Dadd and Michael Harrison, who attended virtually.

Richard Webb gave his apologies, Anton Hodge attended virtually as substitute.

From the O&S Chairs, Councillor Andrew Lee gave his apologies.

#### **303 Minutes of the Meeting held on 22 August 2023**

##### **Resolved –**

That the public Minutes of the meeting held on 22 August 2023, having been printed and circulated, be taken as read and confirmed by the Chair as a correct record.

#### **304 Declarations of Interest**

Councillor Michael Harrison declared an interest at agenda item 5, as an employee of one of the organisations listed in Treasury Management Appendix A. He confirmed he had a dispensation from the Standards Committee enabling him to remain in the meeting and vote.

Councillor Michael Harrison also declared an interest in agenda item 5, as a family member is employed in Health and Adult services. He confirmed he had a dispensation from the Standards Committee enabling him to remain in the meeting and vote.

#### **305 Public Participation**

There were no public questions or statements.

## 306 Q1 Performance Monitoring and Budget report

Considered – A joint report of the Chief Executive and Corporate Director – Strategic Resources.

Councillor Carl Les introduced the Quarter 1 Performance and Budget Monitoring report.

Councillor David Chance provided a summary of the new style performance report for the quarter one reporting period of North Yorkshire Council. The report covers the work of the former County Council services, plus the services and responsibilities transferred across from the former district and borough Councils to the new authority. The format of the report has moved to a directorate-based style, but with the KPI data maintaining its link to the five Council Plan ambitions. Consolidating data from the seven former district and borough councils into one is a demanding task, given that the methods of collection, definitions and systems differed slightly across the organisations. There are one or two data gaps, but these will be filled as the report evolves over time to be able to allow further comments on trends and hotspots.

Overall, performance remains strong, though there were teething problems in Customer Services as a result of the merger of eight telephone services and teams into one, as well as launching one new website for North Yorkshire on vesting day. Progress with a Devolution Deal for York and North Yorkshire is ongoing, and cost of living pressures are continuing to bite.

### Central Services

Councillor David Chance introduced the section on the Central Services directorate, highlighting the almost 250,000 customer interactions during the first three months of the new North Yorkshire Council, of which 71% were via telephone, with the remainder split across other channels. In the top reasons for calling were: Council Tax, Waste Collection, Housing, Parking and Roads. Customer contact by telephone is important but is labour intensive and may lead to increased call waiting times and call abandonments at peak times. Since vesting day, Customer Services have improved call handling times considerably.

Service and transformation plans are currently being developed by all appointed Assistant Directors and teams to identify any opportunities for further change. This will aim to make services more effective and efficient. This will also allow any actions that require additional corporate resource to be prioritised and supported.

On Homes for Ukraine, during this first quarter we have seen a rise in the number of single guest arrivals joining existing family members in North Yorkshire. The number of guests still living with a sponsor is approximately 616, reducing from 733 in Q4 2022/23. Since the start of the scheme, 720 guests who initially arrived in North Yorkshire have moved on from their sponsors' accommodation.

In quarter one of the reporting year, North Yorkshire Local Assistance Fund dealt with 2,892 applications for assistance, with a 92% approval rate. The quarter one total spend this year was £344,135, with 40% on food and energy vouchers and 60% on standard awards. Also a total of 45,236 households in North Yorkshire received support under the third phase of the Household Support Fund.

In response to Scrutiny Board members questions, it was confirmed that:

- The collection of customer satisfaction data is being explored, but it was noted that the volume of calls was a dramatic increase compared to what the former county council previously dealt with. Some better qualitative measures were inherited from

the former district and borough councils, so officers are looking to replicate that across the rest of the county as well as a dashboard to show data across all contact channels.

- A strategy is in place to reduce agency staff in Planning, with a large recruitment campaign taking place to avoid a reliance on temporary staff in the future.
- The Council Tax collection rate data is to be looked at again to provide meaningful data for the audience. In general, the overall collection rate is good at the current time.

### **Health and Adult Services and Public Health**

Councillor Michael Harrison gave a summary of the performance data, highlighting the increase in the number of referrals to adult social care teams following the changes to the national hospital discharge pathways made during the Covid-19 pandemic. Short-term placements remain significantly high compared to pre-pandemic, with the use of temporary beds resulting in a higher cost of care and a detrimental effect on recovery.

Workforce availability remains a concern until a long-term plan is in place nationally for adult social care. The reablement teams activity is mixed, with resource engaged in delivering routine domiciliary care because of a lack of provision in the care market.

On Public Health, referrals into the North Yorkshire Adult Weight Management service are encouraging and drug and alcohol support service interventions are increasing, but with wait times remaining low.

Councillor Caroline Dickinson asked about the NHS Health Checks and what can be done to encourage more people to take up these invitations. Councillor Michael Harrison responded that further digging was needed to understand the real reasons why health checks may not be taken up, particularly with the prevention agenda in force.

### **Children and Young People's Service**

Councillor Janet Sanderson gave a summary of the performance information, noting the increase in demand for front door services. Although the service is under pressure, it is considered to be coping and repeat referrals are falling. Concerns remain over the increase in the number of children in care, and particularly the number of unaccompanied asylum seekers. To compound this, the foster care service is operating at 99% of capacity, with recruitment difficult. Changes to legislation in supported lodgings in the autumn will require an additional Ofsted inspection. The performance of issuing Educational Health Care Plans (EHCP) against the target timeline continues to improve, helped by the outsourcing of assessments to educational psychologists.

The broad picture is of a service under pressure but coping, with recognition that there are significant challenges to face in the near future.

The Leader and Chief Executive both congratulated the children's service on the recent Outstanding Ofsted judgement in all areas.

Councillor Annabel Wilkinson reported that good progress continues to be made with schools in North Yorkshire judged to be Good or Outstanding in recent Ofsted inspections. The work of the young people, their families, teaching staff and schools across North Yorkshire was commended and best wishes to the young people moving into apprenticeships, training and employment.

On school admissions, 95.6% primary school pupils and 89.84% secondary school pupils received their first offer. The resetting of behaviour in schools after the Covid-19 pandemic has continued, with schools admission teams and advisors working closely with schools, governors, parents and carers and pupils. The barriers to accessing education are wide

and complex, and often specific to individual pupils and their families.

In response to Scrutiny Board members questions, it was confirmed that:

- A further Ofsted inspection is expected shortly, to take place jointly with CYPS, Disabled Children's Services, Inclusion and the NHS. On the increased demand for services, the new SEND strategy and the five point plan within that, together with an operational document seeks to address these concerns.
- There is a national shortage of Educational Psychologists to complete EHCPs that is hindering progress. In North Yorkshire, agency cover was put in place to complete the plans, but this is now proving more difficult as other areas adopt the same approach.
- Multi-agency screening does vary over time, but there has been an increase in police referrals following process improvements they have made around safeguarding. There is increased demand in areas of deprivation and amongst struggling families, with capacity increased in the centre of the county.

### **Environment**

Councillor Greg White reported on the progress made to reduce climate emissions as a Council and contribute to the efforts across North Yorkshire to reduce greenhouse gas emissions. A major survey to develop the Climate Change Strategy has been undertaken, with officers now working on directorate action plans to ensure the new strategy is implemented right across the council rather than a discrete piece of work.

In response to Scrutiny Board members questions, it was confirmed that:

- A new standardised approach on the data collection for all missed bin collections in North Yorkshire is in progress.
- Fly tipping levels have decreased in the last reported quarter, but this is a fluctuating statistic and can be down to many different factors.
- Ways of presenting the data on the percentage of waste sent for reuse, recycling and composting to be presented in future reports as a comparison against other local authorities.

### **Highways and Transportation**

Councillor Keane Duncan reported that the public engagement on the future Local Transport Plan has received three times the anticipated number of responses and the data is now being analysed ready for a second round of consultation in due course.

On electric vehicle (EV) charging points, £3m has been received from the Government so far, with an indicative allocation of £4.9m that has to be spent by 2025, which will meet the ambitions outlined in the EV charging strategy five years in advance of the 2030 deadline.

In response to Scrutiny Board members questions, it was confirmed that:

- On the drop in the percentage of successful insurance repudiations, the fluctuation in this metric was noted, but current performance is ahead of the 80% target. The amount paid out during 2022-23 (£385k) is the lowest annual amount since 2018-19.
- Officers will look at whether the data of CO2 emissions (Performance Indicators EN1, EN 17 and EN18) could be broken down by directorate or assistant directorate level to provide a comparison to set targets against in March 2024.
- The risk from climate events is quantified in the financial accounts as part of the Annual Governance Statement and the identification of Key Risks/Issues and the Impact of those as part of that. He also noted the General Working Balance of circa £30m, which is far higher than 5 to 10 years ago, to plan for events such as responding to unexpected climate events, with broader issues sitting within national planning.

- The Brierley Group companies do have their own environmental policies to follow and monitor their performance against it, with YorWaste given as an example. Although more work needed to be done in this area, the companies do have environmental policies in place.

### **Community Development**

Councillor Derek Bastiman noted the recruitment campaign in planning to hire more staff and reduce the reliance on agency and temporary staff. The Economic Growth Strategy will be considered further at the Transition (LGR) O&S Committee on Monday.

Councillor Simon Myers highlighted the transformation required to bring together the Culture, Arts and Housing services from the former district and borough councils, with a lot of partnership work required.

On culture, the Armed Forces Day in Scarborough had been a great success this year, with events in market towns during the summer for young people also proving popular, for example in Skipton with free events taking place every day during the holidays. A cultural strategy for York and North Yorkshire is being developed, kicking off in November with a symposium to start work with the many diverse partners across the region.

The Sports and Leisure Member Working Group continues to meet, looking to reposition the emphasis of leisure facilities provided by councils towards wellbeing and public health. Harrogate Hydro reopens next week. North Yorkshire library service has been awarded Library of Sanctuary status for the work it has done with refugees, with Scarborough Library now reopen following major investment, with the new IT area and young people's area proving popular. The recent 'Archives at Dusk' event was praised.

On Housing, Councillor Simon Myers updated the meeting that work is ongoing to bring together the work of the former district and borough councils, the three Housing Revenue Accounts and assessing the housing stock the new council now owns across the county and looking at the various issues such as private renting, shortages in affordable housing and social housing. A Housing Allocations policy is now out for public consultation, and an overall Housing Strategy is in draft form and will go out to public consultation in the near future.

Councillor Karin Sedgwick asked about the increase in empty homes and how they will be brought back into use. In response, Councillor Myers noted that the number of empty properties in North Yorkshire are generally in line with national data, representing 1.1% of the total housing stock. There has been an increase in empty properties nationally since the end of the pandemic, with the Council needing to do more work to understand this area better given the waiting lists for properties.

Following the noting of the Performance part of the report, Councillor Gareth Dadd addressed the meeting virtually on the Budget report.

In introducing this section, Councillor Dadd noted the £5.2m projected underspend against budget, noting with caution that energy cost savings make up a large chunk of the current underspend, as a result of international price changes and a positive procurement outcome on contract switching, along with the extra bargaining power of being a larger organisation. He noted that even with the underspend, the structural in-year deficit is projected to be £25.2million. Savings will be needed and there are opportunities requiring capital investment from reserves, but there will need to be less dependence on these in the future. By September, a full picture of the general fund will be available for quarter two.

Gary Fielding reiterated the £5.2million projected underspend, but reiterated the £25million

in-year deficit budget when planning for the budget next year to bridge the gap between pre-unitary and post-LGR. He also noted in Health and Adult Services the significant increase in the cost of meeting the demand for care, with a dependence on government grants to support this. In Children's services there is both increased demand for services and higher costs, with a difficult market at the moment. There is also cost pressures in Housing, Planning and Leisure Services and this is unlikely to change in the future, meaning savings will be required to help towards reducing the in-year deficit budget as much as possible.

On the Treasury Management section, officers are in the process of reviewing the commercial property investments that North Yorkshire Council has inherited from the former district and borough councils, but there is currently no cause for concern.

On the Capital Plan, it was noted that is a significant sum that both members and officers will need to be updated regularly on. A number of additional layers of governance are being created at officer level to reflect this. North Yorkshire Council is currently planning to invest £353.9m on capital schemes across the County in 2023/24 with major projects including Kex Gill, the Transforming Cities Fund and School Condition Funding, although it is unlikely that all of this be spent as intended in this financial year.

### **Resolved –**

That the Executive:

- a. notes the information in the Q1 Performance Report
- b. notes the forecast outturn position against the 2023/24 Revenue Budget, as summarised in **paragraph 2.2.2**.
- c. notes the forecast outturn position for the Housing Revenue Account as set out in **paragraph 2.3.1**.
- d. approves a preliminary allocation of £400k from the LGR Reserve to progress work on the North Yorkshire Local Plan in the first year (2023/24) and that the funding is delegated to the Corporate Director Community Development in consultation with the Executive Member for Open to Business as set out in **paragraphs 2.6.2 to 2.6.3**.
- e. authorises the Corporate Director, Resources in consultation with the Chief Executive, Leader and Deputy Leader / Executive Member for Finance to implement a scheme for requests for funding from the LGR Reserve that total less than £1m with any proposals in excess of that requiring prior approval of the Executive as set out in **paragraph 2.6.4**.
- f. approves the acceptance of the grants as set out in **Appendix I** as described in paragraphs **2.7.1 to 2.7.2**
- g. notes the position on the Council's Treasury Management activities during the first quarter of 2023/24
- h. refers this report to the Audit Committee for their consideration as part of the overall monitoring arrangements for Treasury Management.
- i. approve the refreshed Capital Plan summarised at **paragraph 4.2.3**;
- j. approve the provision of £1.0m of corporate capital pot funding to meet the cost of completing the fleet replacement programme commenced last financial year (**paragraph 4.2.21**); and
- k. agree that no action be taken at this stage to allocate any additional capital resources (**paragraph 4.5.10**).



**307 Forward Plan**

Considered –

The Forward Plan for the period 21 August 2023 to 31 August 2024 was presented.

The report to the Executive on the Harrogate Transforming Cities Fund on Tuesday 19 September 2023 is to be added.

**Resolved -** That the Forward Plan be noted.

**308 Any Other Items**

There was one item of urgent business, with the Leader appointing Councillors David Chance and Derek Bastiman as delegates from North Yorkshire Council on the Dead Crustacean Collaborative Working Group set up by Redcar and Cleveland Borough Council.

The meeting concluded at 12:35.

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## North Yorkshire Council

### Executive

19 September 2023

## Harrogate Station Gateway Transforming Cities Fund Project

### Report of the Corporate Director Environment

#### 1.0 PURPOSE OF REPORT

- 1.1 To provide Executive with an update on the Harrogate Station Gateway Transforming Cities Fund project and to seek support for further work on options for the project.

#### 2.0 SUMMARY

- 2.1 This report provides Executive with an update on the Harrogate Station Gateway Transforming Cities Fund project (Harrogate TCF) and outlines possible alternative scoping and delivery options to that originally envisaged.

#### 3.0 BACKGROUND

- 3.1 The Harrogate TCF is part of the Department for Transport's (DfT) TCF programme and aims to 'improve productivity by investing in public and sustainable transport infrastructure in English cities. Approval to develop a Full Business Case (FBC) and implement the three projects in North Yorkshire was originally considered by Executive on 25 January 2022. On 30 May 2023, Executive was asked to approve proposed Traffic Regulation Orders (TROs) in Harrogate, to endorse the overall Harrogate TCF scheme and submission of a Full Business Case to the West Yorkshire Combined Authority (WYCA). This followed a meeting of the Harrogate and Knaresborough Area Constituency Committee (ACC) meeting earlier that month which considered the same items.

#### 4.0 CURRENT SITUATION

- 4.1 Since the Executive meeting on 30 May 2023, the Council received a legal challenge by way of judicial review in relation to the Harrogate TCF project. The challenge was brought on six grounds in relation to the decision. Having considered the legal arguments put forward by the challenge and consulting with the relevant Executive member, it was considered prudent to consent to the quashing of the decision of the 30 May 2023 Executive to protect the Council's interests. The Decision Notice confirming this course of action was published on 22 August 2023. The terms of a consent order are being negotiated in order to avoid any further exposure to costs.

#### 5.0 OPTIONS

- 5.1 In light of the quashing of the Executive decision, Officers have been considering further options for the Harrogate TCF including delivering a worthwhile descoped scheme in the town centre. It should be noted that some elements of descoping were considered to be likely given inflationary cost increases. Having reviewed the development work already undertaken, the funding criteria, and the elements that attracted public support, a high-quality pedestrian focussed public realm scheme, with improved access into the bus station, and better traffic flow through co-ordinated signal timings, could be deliverable as an option to consider. Other options could be to progress with the scheme originally

conceived, either with the proposed Traffic Regulation Orders (TRO), but having objections considered at a public inquiry or alternatively revisiting some of the TRO proposals, such as not restricting loading hours; or to cancel the scheme in its entirety.

- 5.2 DfT and WYCA, as funding and governance bodies for the TCF programme, have been updated on the status of the Harrogate project and possible options have been discussed. WYCA have expressed willingness to see a successful deliverable project in Harrogate, and accept, in principle, a modified scope may be required to achieve this outcome, with the acknowledgement that there are implications for timescale and both development and delivery costs. It has been confirmed that any decisions around timescales lie with DfT who have also indicated initial support for a modified scope but have not yet formally responded.

## **6.0 NEXT STEPS**

- 6.1 It is proposed that officers explore the various options including those referred to in paragraph 5.1 above and report back to Executive in October/November on the options and with a preferred way forward.

## **7.0 CONTRIBUTION TO COUNCIL PRIORITIES**

- 7.1 The TCF scheme contributes to the following council priorities:

### Place and Environment

- A clean, environmentally sustainable and attractive place to live, work and visit
- A well connected and planned place with good transport links and digital connectivity

### Economy

- Economically sustainable growth that enables people and places to prosper

### Health and wellbeing

- People are supported to have a good quality of life and enjoy active and healthy lifestyles

## **8.0 FINANCIAL IMPLICATIONS**

- 8.1 There would be financial implications arising in respect of any option to be considered for the Harrogate TCF project. These will be fully considered and detailed in the report to the Executive in October/November along with a recalculated benefit cost ratio for each of the options.

- 8.2 Development costs incurred to date up to completion of the FBC ought to be considered eligible expenditure. The funding agreement includes a clawback clause whereby funding could be withheld, suspended or repaid if the scope is varied without the consent of the funder. Written confirmation is being sought from WYCA to confirm this. Should the project be varied written approval would be sought from WYCA and DfT via a Change Request.

- 8.3 In principle any descoping of the project could reduce the project costs, but it will be necessary to consider any additional costs that could come with a further development period. Officers have explored with WYCA and DfT the implications of a reduced requirement for TCF funds towards the Harrogate project. In principle, this funding may be able to be reallocated to either or both the Selby and Skipton TCF projects in North Yorkshire. Written approval from the funder would be required which would be requested should this be necessary. The FBCs for these projects would have to justify any proposed reallocation in addition to agreement from the funder.

## **9.0 LEGAL IMPLICATIONS**

9.1 The legal implications of a revised scope scheme or other option, including any implications in relation to Traffic Regulation Orders, would be considered as part of any development work.

## **10.0 EQUALITIES IMPLICATIONS**

10.1 As this is an update report there are no equalities implications, and a copy of the EIA screening form is attached as Appendix A. More detailed consideration of equalities issues will be considered in the next report.

## **11.0 CLIMATE CHANGE IMPLICATIONS**

11.1 As this is an update report there are no climate change considerations.

## **12.0 CONCLUSIONS**

12.1 This report updates Executive on the Harrogate TCF since the previously approved report in May 2023 and in light of the Council consenting to quashing the decision by the Executive at that meeting. This report is to seek views from the Executive as to the next steps and to give the Executive some initial views on options for the Harrogate project.

## **13.0 REASONS FOR RECOMMENDATIONS**

13.1 To ensure Executive is kept updated upon the Transforming Cities Fund project for Harrogate and some of the delivery options in principle that are currently being considered by officers.,

## **14.0 RECOMMENDATIONS**

14.1 It is recommended that the Executive notes the current project position and supports officers to undertake further work on possible options for the Project and that a further report be brought to Executive in October/November setting out the options for consideration.

### **APPENDICES:**

Appendix A – Equality Impact Assessment Screening Form

### **BACKGROUND DOCUMENTS:**

[30 May 2023 Executive Meeting reports pack](#)

KARL BATTERSBY  
Corporate Director – Environment  
County Hall  
Northallerton  
23 August 2023

Report Author – Richard Binks, Head of Major Projects & Infrastructure and Tania Weston, TCF Programme Manager

Presenter of Report – Richard Binks, Head of Major Projects & Infrastructure

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

Initial equality impact assessment screening form			
This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.			
Directorate	Environment		
Service area	Major Projects & Infrastructure		
Proposal being screened	Harrogate Transforming Cities Fund		
Officer(s) carrying out screening	Tania Weston		
What are you proposing to do?	Reporting to Executive upon Harrogate TCF delivery progress and outlining further options are now in consideration		
Why are you proposing this? What are the desired outcomes?	An escalation of project cost and legal challenge received by way of a Judicial Review has led to quashing of the project decision of the 30 May 2023 Executive to protect the Council's interests. Desired outcome is for Executive to note the current position and support offices to develop delivery options that would be reported in detail at an Autumn Committee.		
Does the proposal involve a significant commitment or removal of resources? Please give details.	The scheme as originally envisaged had committed development funding from WYCA (DfT fund) with in principle funding for delivery, as well as a commitment of funding from the Council. Continued project development would require further resource commitment from these sources.		
<b>Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYC's additional agreed characteristics</b> As part of this assessment, please consider the following questions: <ul style="list-style-type: none"> <li>To what extent is this service used by particular groups of people with protected characteristics?</li> <li>Does the proposal relate to functions that previous consultation has identified as important?</li> <li>Do different groups have different needs or experiences in the area the proposal relates to?</li> </ul> <b>If for any characteristic it is considered that there is likely to be an adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your directorate representative for advice if you are in any doubt.</b>			
Protected characteristic	Potential for adverse impact		Don't know/No info available
	Yes	No	
Age		X	
Disability		X	
Sex		X	
Race		X	
Sexual orientation		X	
Gender reassignment		X	
Religion or belief		X	
Pregnancy or maternity		X	
Marriage or civil partnership		X	
People in rural areas		X	
People on a low income		X	
Carer (unpaid family or friend)		X	
Are from the Armed Forces Community		X	

<p><b>Does the proposal relate to an area where there are known inequalities/probable impacts</b> (for example, disabled people's access to public transport)? Please give details.</p>	<p>The area is located within one of the more deprived areas of Harrogate (IMD). If the project was developed it should enhance, rather than inhibit people's ability to access travel options and opportunities.</p>			
<p><b>Will the proposal have a significant effect on how other organisations operate? (for example, partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics?</b> Please explain why you have reached this conclusion.</p>	<p>No</p>			
<p><b>Decision (Please tick one option)</b></p>	<p>EIA not relevant or proportionate:</p>	<input checked="" type="checkbox"/>	<p>Continue to full EIA:</p>	
<p><b>Reason for decision</b></p>	<p>No adverse impact on any groups with protected characteristics.</p> <p>An EIA is not considered proportionate at this stage. Should the scheme progress a full EIA will be completed and regularly updated.</p>			
<p><b>Signed (Assistant Director or equivalent)</b></p>	<p>Barrie Mason</p>			
<p><b>Date</b></p>	<p>08/09/23</p>			

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## North Yorkshire Council

### Executive Committee

19<sup>th</sup> September 2023

## NEIGHBOURHOOD PLANNING – Making of the Bradleys Both Neighbourhood Development Plan

### Report of the Corporate Director of Community Development.

#### 1.0 PURPOSE OF REPORT

- 1.1 To present the results of the Bradleys Both Neighbourhood Development Plan (NDP) referendum and the requirements of North Yorkshire Council as the Local Planning Authority to formally 'make' or adopt the Bradleys Both Neighbourhood Development Plan.
- 1.2 To present the Regulation 19 Decision Statement, set out at Appendix A to this report, which sets out the Local Planning Authorities' decision in terms of making or adopting the Bradleys Both Neighbourhood Development Plan and the reasons for making that decision.

#### 2.0 SUMMARY

- 2.1 This report sets out that at the Bradleys Both NDP referendum held on Thursday 27<sup>th</sup> July 2023, more than 50% of those voting voted 'yes' to the question: *"Do you want North Yorkshire Council to use the neighbourhood plan for Bradleys Both to help it decide planning applications in the neighbourhood area?"* As a result of this successful referendum the Bradleys Both NDP now forms part of the statutory development plan for the area along with the adopted Craven Local Plan (2019). This means that decisions by the Local Planning Authority and planning inspectors within the Bradleys Both Parish must be made in accordance with all relevant development plan policies from the Bradleys Both Neighbourhood Development Plan and the adopted Craven Local Plan, unless material considerations indicate otherwise. North Yorkshire Council is now required to formally 'make' or adopt the plan and is required to publish a Regulation 19 Decision Statement, which is a statement setting out the authority's decision relating to making or adopting the Bradleys Both Neighbourhood Development Plan and the reasons for making that decision.

#### 3.0 BACKGROUND

- 3.1 The Bradleys Both Neighbourhood Development Plan (NDP) is a community-led planning framework, which sets out a vision, objectives and planning policies that relate to Bradleys Both Parish. The referendum version of the Bradley Both NDP can be viewed [here](#). Paper copies of the plan can be provided to members if requested.
- 3.2 The Plan was submitted to Craven District Council in October 2022 and relates to Bradleys Both Parish which was designated as a Neighbourhood Area by Craven District Council on 9 December 2013. The submitted Bradleys Both NDP was examined during January and February 2023 by Mr Chris Collison, an independent examiner appointed by Craven District Council.
- 3.3 The role of the independent examiner is to consider whether the proposed neighbourhood plan meets the following basic conditions set out by law:
  - Has appropriate regard to national policy
  - Contributes to the achievement of sustainable development

- Is in general conformity with the strategic policies in the development plan for the area
  - Is compatible with human rights requirements
  - Is compatible with EU obligations.
- 3.4 In addition, an independent examiner is required to consider whether a proposed neighbourhood plan meets other requirements set out by law, including provisions set out in the relevant sections of the Planning and Compulsory Purchase Act 2004 & the Neighbourhood Planning (General) Regulations 2012 as amended, and whether the voting area for the referendum should be for the neighbourhood area or a wider area.
- 3.5 Mr Chris Collison concluded in the examiner's report that subject to a number of modifications the Bradleys Both NDP meets the basic conditions and recommended that as modified the Plan should proceed to a referendum.
- 3.6 The Examiner's report and the Regulation 18 Decision Statement, setting out the local planning authority's decision on each of the Examiner's recommendations, was considered by the Skipton and Ripon Area Planning Committee on the 6th June and the Strategic Planning Committee on the 13<sup>th</sup> June 2023. Both committees agreed with the Examiner's recommendations, that the Bradleys Both NDP should, subject to these recommended modifications being made, proceed to referendum and approved the Regulation 18 Decision Statement. Following consultation with these committees, Nic Harne the Corporate Director of Community Development in consultation with Councillor Bastiman, the Executive Member for Open to Business, made the decision to publish the Regulation 18 Decision Statement prior to proceeding to referendum. A referendum version of the Bradleys Both NDP was prepared which incorporated the modifications recommended by the examiner.
- 3.7 The Bradley's Both NDP Referendum was held on Thursday 27<sup>th</sup> July 2023. All local government electors whose names appeared on the electoral register in the neighbourhood area 12 working days before polling day were entitled to vote. They were asked "*Do you want North Yorkshire Council to use the neighbourhood plan for Bradleys Both to help it decide planning applications in the neighbourhood area?*" If more than 50% of those voting vote "yes" then North Yorkshire Council is required to formally 'make' the plan. With a turnout of 24.3% on the day of the referendum, 80.34% voted 'Yes' (188 of the 235 ballot papers issued), and 19.66% voted 'No' (46 of the 235 ballot papers issued). Note, one ballot paper was unmarked/void. Therefore, more than half of those voting voted in favour of the Neighbourhood Plan.
- 3.8 As the Bradleys Both NDP has successfully passed the referendum, it now forms part of the statutory development plan for the area along with the adopted Craven Local Plan (2019). This means that decisions by the Local Planning Authority and planning inspectors within the Bradleys Both Parish must be made in accordance with all relevant development plan policies from the Bradleys Both Neighbourhood Development Plan the adopted Craven Local Plan, unless material considerations indicate otherwise.

#### **4.0 MAKING OF THE BRADLEY NDP**

- 4.1 North Yorkshire Council, as the Local Planning Authority is required to formally 'make' or adopt the Bradleys Both Neighbourhood Development Plan within 8 weeks from the day after the date of the referendum i.e., by 22 September 2023. There are narrow circumstances where the local planning authority is not required to make the neighbourhood plan or Order. These are where it considers that the making of the neighbourhood plan or Order would breach, or otherwise be incompatible with, any EU or human rights obligations (see section 61E(8) of the Town and Country Planning Act 1990 Act as amended). It is Officer's opinion that none of these circumstances apply.

- 4.2 As soon as possible after deciding to make the Bradleys Both NDP, the Local Planning Authority is required to publish a Decision Statement, which is a statement setting out the authority's decision and the reasons for making that decision. Both the Decision Statement and the 'made' Bradleys Both NDP must then be published on the Council's website and in such other manner as the Council considers is likely to bring these documents to the attention of people, who live, work or carry-on business in the neighbourhood area. Details of where these documents may be inspected are also required to be published. Any person who has been asked to be notified of the Council's decision to make the Bradleys Both NDP will be informed.
- 4.3 Given the requirements set out above, the Executive is therefore asked to recommend that the Chief Executive, exercise his power, in an emergency, to make any decision which could be taken by the Council in order to ensure that the Bradleys Both NDP is made on or before the 22 September 2023 in order to comply with the Neighbourhood Planning (General) Regulations 2012 (as amended) and to approve the Decision Statement set out at appendix A to this report.

## **5.0 CONTRIBUTION TO COUNCIL PRIORITIES**

- 5.1 Enabling neighbourhood planning positively contributes towards the Council Plan objective to support local citizens to become more actively involved in their communities.

## **6.0 ALTERNATIVE OPTIONS CONSIDERED**

- 6.1 No other options considered. The report sets out the steps the Council is required to take to comply with its legal duties under the Town and Country Planning Act relating to making a decision relating to 'make' a neighbourhood development plan.

## **7.0 FINANCIAL IMPLICATIONS**

- 7.1 Once a neighbourhood area is approved, the local planning authority is legally required to support, advise and assist parish and town councils in producing a Neighbourhood Plan in its area. This Duty to Support does not require the provision of financial assistance to parish or town councils. The Localism Act does however require the local planning authority to pay for the local referendum and examination in respect of a neighbourhood plan. The Department for Levelling Up Housing and Local Communities (DHULC) provides financial support for neighbourhood planning in the form of a Neighbourhood Planning Grant (NPG). As part of this financial support, local planning authorities can claim £5,000 for the first five neighbourhood areas designated and £20,000 when they issue a decision statement detailing their intention to send the plan to referendum (as set out under Regulation 18 of the Neighbourhood Planning (General) Regulations 2012). Therefore, a claim of £20,000 relating to North Yorkshire Council issuing a decision statement for the Bradleys Both NDP will be made later this year in line with the NPG requirements.

## **8.0 LEGAL IMPLICATIONS**

- 8.1 The legal requirements of The Neighbourhood Planning (General) Regulations 2012 (as amended) have been complied with. Following a successful referendum, North Yorkshire Council as the Local Planning Authority is required to formally 'make' the Bradleys Both Neighbourhood Development Plan. The next step requires the Council to publish the Regulation 19 Decision Statement on the Council's website and in such other manner as the Council considers is likely to bring these documents to the attention of people, who live, work or carry-on business in the neighbourhood area.

## **9.0 EQUALITIES IMPLICATIONS**

9.1 All Development Plan Documents are accompanied by an Equalities Impact Assessment (EIA) to ensure that planning policies do not unlawfully discriminate against any protected characteristic. An EIA was provided as appendix 5 to the submitted Bradleys Both Neighbourhood Plan and can be viewed at [Bradley | North Yorkshire Council](#) (See section relating to submission of the Bradleys Both neighbourhood development plan - October 2022). This EIA concludes that the submitted Bradleys Both Neighbourhood Plan itself has no negative impacts on any of the protected characteristics but any need for mitigation that arises subsequently could be addressed as part of the planning process. An Equalities Impact Assessment is set out at Appendix B which refers to and reflects the EIA submitted with the Bradleys Both Neighbourhood Development Plan.

## **10.0 CLIMATE CHANGE IMPLICATIONS**

10.1 Plan making presents a key opportunity to set out and deliver a county-wide approach to reduce carbon emissions and mitigate the impact of climate change. The Bradleys Both NDP includes a range of policies to guide development in the designated neighbourhood area (the parish), including policies relating to climate change. The Bradleys Both NDP has been subject to an independent examination which concluded that subject to a number of recommended modifications the Plan meets the basic conditions set out in paragraph 3.3 above. These modifications were made to produce the referendum version of the Bradleys Both NDP. It is considered therefore, that the Bradleys Both Neighbourhood Plan, which has been successful at referendum, considers how the plan can help to deliver the council's climate change ambitions. A Climate Change Impact Assessment is set out at Appendix C.

## **11.0 REASONS FOR RECOMMENDATIONS**

11.1 In order to meet the requirements of The Neighbourhood Planning (General) Regulations 2012 (as amended) following a successful referendum, North Yorkshire Council as the Local Planning Authority is required to make a decision relating to making the Bradleys Both NDP and publish a Regulation 19 Decision Statement setting out the decision and the Council's reasons for making that decision. The following recommendations relate to these legal requirements.

### **12.0 RECOMMENDATION(S)**

12.1 The Executive recommend to the Chief Executive that he exercises his power pursuant to paragraph 5.7 of Schedule 4 of the Constitution, in an emergency, to make any decision which could be taken by Council to

- i) make the Bradleys Both NDP on or before the 22 September 2023
- ii) approve the Decision Statement set out at appendix A to this report.

### **APPENDICES:**

Appendix A – Regulation 19 Decision Statement  
Appendix B – Equalities Impact Assessment  
Appendix C – Climate Change Impact Assessment

### **BACKGROUND DOCUMENTS:**

Submitted Bradleys Both Neighbourhood Development Plan Oct 2022  
A Report of the Independent Examination of the Bradleys Both Neighbourhood Development Plan March 2023  
Both these background documents can be viewed at [Bradley | North Yorkshire Council](#)

Corporate Director – Nic Harne, Corporate Director Community Development  
County Hall

Northallerton  
19<sup>th</sup> September 2023

Report Author – Ruth Parker, Principal Spatial Planning Officer

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

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## Appendix A



### **Bradleys Both Neighbourhood Development Plan**

#### **Regulation 19 Decision Statement**

Section 38A(9) of the Planning and Compulsory Purchase Act 2004 (as amended)

Regulations 19 and 20 of the Neighbourhood Planning (General) Regulations 2012 (as amended)

#### **1. Summary**

1.1 In line with Regulation 19 of the regulations set out above The North Yorkshire Council have produced this 'Decision Statement' in relation to the Bradleys Both Neighbourhood Development Plan (the 'Plan'). As the Plan has successfully passed the referendum, held on Thursday 27<sup>th</sup> July 2023, The North Yorkshire Council has 'made' (brought into legal force) the Plan, which now forms part of the statutory development plan up to 2032 for the Bradleys Both designated neighbourhood area (the Bradleys Both Parish).

#### **2. Reason for this Decision**

2.1 Following an independent examination of written representations, the Examiner, Mr Christopher Collison BA (Hons) MBA MRTPI MIED IHBC, concluded in his final report that subject to a number of recommended modifications the Bradleys Both Neighbourhood Development Plan meets the basic conditions set out by law and recommended that the plan should proceed to a referendum. Following meetings of Skipton and Ripon Area Constituency Planning Committee on the 6<sup>th</sup> June 2023 and The Strategic Planning Committee on the 13<sup>th</sup> June and in consultation with Councillor Bastiman, Executive Member for Planning on 13<sup>th</sup> June 2023, Nic Harne Corporate Director of Community Development agreed these recommended modifications and the reasons put forward by the examiner for them, and agreed that the Plan could proceed to referendum (see [Bradleys Both NDP Regulation 18 Decision Statement](#))

2.2 A referendum was held on Thursday 27<sup>th</sup> July 2023 within the Bradleys Both designated area and posed the question:

**"Do you want North Yorkshire Council to use the neighbourhood plan for Bradleys Both to help it decide planning applications in the neighbourhood area?"**

2.3 Paragraph 38A (4)(a) of the Planning and Compulsory Purchase Act 2004 (as amended) requires that the Council must make the Plan if more than half of those voting have voted in favour of the Plan.

2.4 On the day of the referendum 80.34% voted 'yes' and 19.66% voted 'no', therefore more than half of those voting voted in favour of the Plan.

2.5 Following this outcome, on the 19<sup>th</sup> September 2023 The North Yorkshire Council's Executive agree to recommend to the Chief Executive that under his emergency powers, he formally makes the Bradleys Both NDP on or before the 22 September 2023 and that this Decision Statement is approved for publication.

### **3. Inspection of Regulation 19 Decision Statement**

3.1 A copy of this Decision Statement is being sent to:

- The qualifying body, namely Bradleys Both Parish Council; and
- To any person who asked to be notified of the decision.

3.2 This Decision Statement, the made Plan and other supporting documents can be inspected:

- At The North Yorkshire Council offices at Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ. Opening Hours: 9.00am to 5.00pm Monday to Thursday, 9.00am to 4.30pm Friday.

- Online via The North Yorkshire Council Craven District Council website at:

[Bradley | North Yorkshire Council](#)

- At Bradley Village Shop

- Online via Bradley Parish Council website at: <https://bradleyvillage.org/>

For more information, please contact [spatialplanning.cra@northyorks.gov.uk](mailto:spatialplanning.cra@northyorks.gov.uk)

This Decision Statement is dated 19<sup>th</sup> September 2023 (Date of Executive Committee)



# Equality impact assessment (EIA) form: evidencing paying due regard to protected characteristics

(Form updated April 2023)

## NEIGHBOURHOOD PLANNING – Bradleys Both Neighbourhood Development Plan

Equality Impact Assessments (EIAs) are public documents. EIAs accompanying reports going to County Councillors for decisions are published with the committee papers on our website and are available in hard copy at the relevant meeting. To help people to find completed EIAs we also publish them in the Equality and Diversity section of our website. This will help people to see for themselves how we have paid due regard in order to meet statutory requirements.

Name of Directorate and Service Area	Community Development, Planning
Lead Officer and contact details	Trevor Watson, Assistant Director (Planning) <a href="mailto:trevor.watson@northyorks.gov.uk">trevor.watson@northyorks.gov.uk</a>  Ruth Parker, Principal Spatial Planning Officer <a href="mailto:Ruth.Parker@northyorks.gov.uk">Ruth.Parker@northyorks.gov.uk</a>
Names and roles of other people involved in carrying out the EIA	N/A
How will you pay due regard? e.g. working group, individual officer	The Bradleys Both Neighbourhood Development Plan has been prepared and submitted by Bradleys Both Parish Council. Spatial Planning Officers have worked with Bradley Parish Council as part of the local planning authority's duty to support those preparing neighbourhood plans. An EIA was produced in March 2022 and was provided as appendix 5 to the submitted Bradleys Both Neighbourhood Plan and can be viewed at <a href="#">Bradley   North Yorkshire Council</a>
When did the due regard process start?	October 2022 (submission of the Bradleys Both NDP)

**Section 1. Please describe briefly what this EIA is about.** (e.g. are you starting a new service, changing how you do something, stopping doing something?)

All Development Plan Documents, including Neighbourhood Plans are accompanied by an Equalities Impact Assessment (EIA) to ensure that planning policies do not unlawfully discriminate against any protected characteristic.

**Section 2. Why is this being proposed? What are the aims? What does the authority hope to achieve by it?** (e.g. to save money, meet increased demand, do things in a better way.)

The Localism Act 2011 introduced new powers for people, including Parish Councils to make neighbourhood plans for their local areas, putting in place a strategy and policies for the future development of their areas. Once made/adopted a Neighbourhood Plan forms part of the statutory development plan for the area, which means that local planning authorities and planning inspectors considering planning applications or appeals must make their decisions in accordance with the policies of the development plan for the area, unless material considerations indicate otherwise.

The EIA prepared and submitted with the Bradleys Both Neighbourhood Plan assesses whether the planning policies included within the plan do not unlawfully discriminate against any protected characteristic. [Bradley | North Yorkshire Council](#)

**Section 3. What will change? What will be different for customers and/or staff?**

Following a successful referendum the Bradleys Both Neighbourhood Plan now forms part of the statutory development plan for the area, which means that local planning authorities and planning inspectors considering planning applications or appeals must make their decisions in accordance with the policies of the development plan for the area, unless material considerations indicate otherwise. North Yorkshire Council is required to formally make or adopt the Bradleys Both NDP.

**Section 4. Involvement and consultation** (What involvement and consultation has been done regarding the proposal and what are the results? What consultation will be needed and how will it be done?)

The submitted Bradleys Both Neighbourhood Plan and associated documents including the EIA submitted as appendix 5 to the Bradleys Both Neighbourhood Plan has been subject to a period of public consultation as required by The Neighbourhood Planning (General) Regulations 2012 (as amended).

Further details about public consultation that has been carried out by the Parish Council on the draft Bradley's Both Neighbourhood Plan is provided in the EIA to the Bradleys Both Neighbourhood Plan, submitted as appendix 5.

[Bradley | North Yorkshire Council](#)

**Section 5. What impact will this proposal have on council budgets? Will it be cost neutral, have increased cost or reduce costs?**

The Localism Act requires the local planning authority to pay for the local referendum and examination in respect of a neighbourhood plan. The Department for Levelling Up Housing and Local Communities (DHULC) provides financial support for neighbourhood planning in the form of a Neighbourhood Planning Grant (NPG). The NPG will be used to fund the referendum for the Bradley Neighbourhood Plan.

<b>Section 6. How will this proposal affect people with</b>	<b>No impact</b>	<b>Make things better</b>	<b>Make things worse</b>	<b>Why will it have this effect? Provide evidence from engagement, consultation and/or service user data or demographic information etc.</b>
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protected characteristics?				
Age		X		<p>Bradleys Both Parish Council Neighbourhood Development Plan - Priority is to support a fluid housing market achieved through provision of 2/3 bed properties, which will be attractive to both first time buyers, new households and downsizers. This in turn should help support movement to existing larger properties within the parish. Consequently, the plan will support the retention of young people in the community alongside providing more suitable accommodation for older empty nesters; therefore, it is felt that this should have a positive impact across the 'age' protected characteristic.</p> <p>Plan also protects named amenities; this is vital for the wellbeing of the community and helping ensure it remains sustainable. Access to amenities is of significant importance to older residents who may not have access to their own transport; likewise, the protection extends to facilities for young people and children further supporting the argument around retaining them within the community.</p>
Disability		X		<p>The plan seeks to ensure that new developments area accessible and help to deliver improvements to safety and accessibility. The identification of key amenities to be protected from development will be of particular benefit to disabled residents who may struggle to access facilities further afield.</p>
Sex	X			<p>Policies and proposals aim to support new housing and protect community facilities for all members of the community.</p>
Race	X			<p>As above</p>
Gender reassignment	X			<p>As above</p>
Sexual orientation	X			<p>As above</p>
Religion or belief	X			<p>Whilst there is no obvious impact the retention of key church facilities within the parish (St Marys COE and Bradley Methodist Church) will ensure the congregations will not be required to travel for worship. There is no mention of facilities for other faith groups</p>

				however they should be afforded the same level of retention as part of the plan.
Pregnancy or maternity	X			As above
Marriage or civil partnership	X			As above

Please note that the information in the above table has been taken from the EIA to the Bradleys Both Neighbourhood Plan, submitted as appendix 5. [Bradley | North Yorkshire Council](#)

<b>Section 7. How will this proposal affect people who...</b>	<b>No impact</b>	<b>Make things better</b>	<b>Make things worse</b>	<b>Why will it have this effect? Provide evidence from engagement, consultation and/or service user data or demographic information etc.</b>
..live in a rural area?		X		The Bradleys Both Neighbourhood Plan includes policies that aim to support new housing, employment and local businesses, infrastructure improvements and protect the environment and community facilities for all members of the community.
...have a low income?		X		As above
...are carers (unpaid family or friend)?		X		As above
..... are from the Armed Forces Community		X		As above

<b>Section 8. Geographic impact – Please detail where the impact will be (please tick all that apply)</b>	
North Yorkshire wide	
Craven district	X Relating to Bradleys Both Parish
Hambleton district	
Harrogate district	
Richmondshire district	
Ryedale district	
Scarborough district	
Selby district	
<b>If you have ticked one or more districts, will specific town(s)/village(s) be particularly impacted? If so, please specify below.</b>	

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**Section 9. Will the proposal affect anyone more because of a combination of protected characteristics?** (e.g. older women or young gay men) **State what you think the effect may be and why, providing evidence from engagement, consultation and/or service user data or demographic information etc.**

The proposal will have the same effect on all people with protected characteristics.

<b>Section 10. Next steps to address the anticipated impact. Select one of the following options and explain why this has been chosen. (Remember: we have an anticipatory duty to make reasonable adjustments so that disabled people can access services and work for us)</b>	<b>Tick option chosen</b>
<b>1. No adverse impact - no major change needed to the proposal.</b> There is no potential for discrimination or adverse impact identified.	<b>X</b>
<b>2. Adverse impact - adjust the proposal</b> - The EIA identifies potential problems or missed opportunities. We will change our proposal to reduce or remove these adverse impacts, or we will achieve our aim in another way which will not make things worse for people.	
<b>3. Adverse impact - continue the proposal</b> - The EIA identifies potential problems or missed opportunities. We cannot change our proposal to reduce or remove these adverse impacts, nor can we achieve our aim in another way which will not make things worse for people. (There must be compelling reasons for continuing with proposals which will have the most adverse impacts. Get advice from Legal Services)	
<b>4. Actual or potential unlawful discrimination - stop and remove the proposal</b> – The EIA identifies actual or potential unlawful discrimination. It must be stopped.	
<b>Explanation of why option has been chosen.</b> (Include any advice given by Legal Services.)	
See the EIA to the Bradleys Both Neighbourhood Plan, submitted as appendix 5. <a href="#">Bradley   North Yorkshire Council</a>	

**Section 11. If the proposal is to be implemented how will you find out how it is really affecting people?** (How will you monitor and review the changes?)

All adopted local plan policies are regularly monitored by the Parish Council and if necessary reviewed and updated.

<b>Section 12. Action plan.</b> List any actions you need to take which have been identified in this EIA, including post implementation review to find out how the outcomes have been achieved in practice and what impacts there have actually been on people with protected characteristics.				
Action	Lead	By when	Progress	Monitoring arrangements
See section 11 above				

**Section 13. Summary** Summarise the findings of your EIA, including impacts, recommendation in relation to addressing impacts, including any legal advice, and next steps. This summary should be used as part of the report to the decision maker.

All Development Plan Documents are accompanied by an Equalities Impact Assessment (EIA) to ensure that planning policies do not unlawfully discriminate against any protected characteristic. An EIA was provided as appendix 5 to the submitted Bradley Neighbourhood Plan and can be viewed at [Bradley | North Yorkshire Council](#) This EIA concludes that the submitted Bradley Neighbourhood Plan itself has no negative impacts on any of the protected characteristics but any need for mitigation that arises subsequently could be addressed as part of the planning process.

**Section 14. Sign off section**

This full EIA was completed by:

**Name: Ruth Parker**

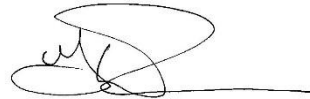
**Job title: Principal Spatial Planning Officer**

**Directorate: Community Development**

**Signature:** 

**Completion date: 8<sup>TH</sup> August 2023**

**Authorised by relevant Assistant Director (signature):**



**Date: 21 August 2023**

**Initial Climate Change Impact Assessment (Form created August 2021)**

The intention of this document is to help the council to gain an initial understanding of the impact of a project or decision on the environment. This document should be completed in consultation with the supporting guidance. Dependent on this initial assessment you may need to go on to complete a full Climate Change Impact Assessment. The final document will be published as part of the decision-making process.

If you have any additional queries, which are not covered by the guidance please email [climatechange@northyorks.gov.uk](mailto:climatechange@northyorks.gov.uk)

<b>Title of proposal</b>	<b>NEIGHBOURHOOD PLANNING – Bradleys Both Neighbourhood Development Plan</b>
<b>Brief description of proposal</b>	<ul style="list-style-type: none"> <li>• To present the results of the Bradleys Both Neighbourhood Development Plan referendum and the requirements of North Yorkshire Council as the Local Planning Authority to formally ‘make’ the Bradleys Both Neighbourhood Development Plan.</li> <li>• To present the Regulation 19 Decision Statement set out at Appendix A, which sets out the Local Planning Authorities’ decision and the reasons for making that decision.</li> </ul>
<b>Directorate</b>	<b>Community Development</b>
<b>Service area</b>	<b>Planning</b>
<b>Lead officer</b>	<b>Trevor Watson, Assistant Director (Planning) Ruth Parker Principal Spatial Planning Officer, CDC (Author of the report)</b>
<b>Names and roles of other people involved in carrying out the impact assessment</b>	<b>Jos Holmes, Climate Change Policy Officer</b>

The chart below contains the main environmental factors to consider in your initial assessment – choose the appropriate option from the drop-down list for each one.

Remember to think about the following;

- Travel
- Construction
- Data storage
- Use of buildings
- Change of land use
- Opportunities for recycling and reuse

<b>Environmental factor to consider</b>	<b>For the council</b>	<b>For the county</b>	<b>Overall</b>
Greenhouse gas emissions	Increases emissions	Increases emissions	Increases emissions
Waste	Increases waste	Increases waste	Increases waste
Water use	Increases water usage	Increases water usage	Increases water usage
Pollution (air, land, water, noise, light)	Increases pollution	Increases pollution	Increases pollution
Resilience to adverse weather/climate events (flooding, drought etc)	Increases resilience	Increases resilience	Increases resilience
Ecological effects (biodiversity, loss of habitat etc)	Positive impact on ecology	Positive impact on ecology	Positive impact on ecology
Heritage and landscape	Increases protection of heritage and landscape	Increases protection of heritage and landscape	Increases protection of heritage and landscape



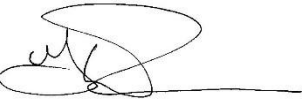
If any of these factors are likely to result in a negative or positive environmental impact then a full climate change impact assessment will be required. It is important that we capture information about both positive and negative impacts to aid the council in calculating its carbon footprint and environmental impact.

<b>Decision (Please tick one option)</b>	Full CCIA not relevant or proportionate:	X	Continue to full CCIA:	
<b>Reason for decision</b>	<p>The recommendations included in the report relate to the Bradleys Both Neighbourhood Plan prepared by the Parish Council. A neighbourhood plan puts in place planning policy for a neighbourhood area to guide future development and is about the use and development of land.</p> <p>Following a successful referendum the Bradley’s Both Neighbourhood Development Plan now forms part of the statutory development plan for the area along with the adopted Craven Local Plan (2019), which means that local planning authorities and planning inspectors considering planning applications or appeals must make their decisions in accordance with the policies of the development plan for the area, unless material considerations indicate otherwise. The policies contained within the Plan will guide development in that area and will seek to implement the council’s climate change and environmental ambitions through the provision of new development, infrastructure, and protection of the environment. North Yorkshire Council is now required to formally make or adopt the Bradleys Both NDP.</p> <p>The chart above indicates that the Bradleys Both Neighbourhood Plan would have both positive and negative environmental impacts. The Council’s guidance on preparing a full CCIA, however states that it may not be necessary to undertake a full CCIA if the proposal will be subject to Planning Permission, Environmental Impact Assessment, Strategic Environmental Assessment.</p>			

Given that the policies contained in the Bradleys Both Neighbourhood Plan relate to the use and development of land which would be used to guide future development that would require planning permission, it is considered that, in line with the Council's supporting guidance on CCIA, is not necessary to undertake a full CCIA.

The draft Bradleys Both Neighbourhood Development Plan has been subject to the Strategic Environmental Assessment (SEA) and Habitats Regulations Assessments (HRA) screening processes. The conclusion of the SEA screening process is that the policies and development proposed by the Bradleys Both Neighbourhood Plan are not likely to lead to any adverse effects of a social, environmental or economic dimension over the lifetime of the neighbourhood plan. The conclusion of the HRA screening process is that the development proposed by the Bradleys Both Neighbourhood Plan is not likely to lead to any significantly adverse effects on the European designated sites. The potential impacts on the North Pennine Moors SAC and SPA and the South Pennine Moors SAC and SPA Phase 2 were examined, and there are no negative impacts envisaged.

The SEA screening process also considered cumulative impacts arising from the Bradleys Both Neighbourhood Plan in combination with other plans. The most significant is the Craven Local Plan (adopted in November 2019), which has an accompanying HRA Appropriate Assessment that concludes that there is an unlikely to be any negative cumulative effects arising from the proposals within it. Analysis of the effective mitigation measures in the Craven Local Plan's Appropriate Assessment, along with green infrastructure provision and development avoidance measures in the southeast of the Craven Local Plan area, shows that there will not be significant cumulative effects from the neighbouring plans in the area.

<b>Signed (Assistant Director or equivalent)</b>	Trevor Watson 
<b>Date</b>	21 August 2023

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## North Yorkshire Council

### Executive

19 September 2023

## Bus Service Improvement Plan (BSIP+) - Grant Funding Acceptance

### Report of the Corporate Director, Environment

#### 1.0 PURPOSE OF REPORT

- 1.1 To recommend that the Executive authorises the acceptance of the total grant of £2,927,376 from the Department for Transport titled 'BSIP+', broken down into two equal allocations of £1,463,688 for 2023/24 and 2024/25.

#### 2.0 BACKGROUND

- 2.1 In Spring 2021 the Department for Transport (DfT) published the National Bus Strategy. The strategy required all Local Transport Authorities to write and submit a Bus Service Improvement Plan (BSIP) by October 2021.
- 2.2 As part of the National Bus Strategy, Local Authorities also had to enter into an Enhanced Partnership with bus operators or commit to franchising, to ensure any existing funding could continue and allow authorities to receive new sources of bus funding. In April 2022 the Council entered an Enhanced Partnership with bus operators.
- 2.3 Following the submission of the BSIP, in Spring 2022 the DfT announced which authorities would receive funding to deliver their BSIPs. Over 70 BSIP's were prepared nationally and submitted for funding; however only 31 BSIPs received funding. Unfortunately, North Yorkshire was not successful in receiving any funding to deliver the BSIP priorities.
- 2.4 The BSIP is a live document and requires annual updates. Meetings of the Enhanced Partnership have also been taking place since it was established in April 2022.

#### 3.0 BSIP+ FUNDING

- 3.1 On 18 May 2023, North Yorkshire Council (NYC) received a letter from the DfT detailing funding that had been allocated to all Local Transport Authorities in England. A fund totalling £160m has been made available over 2023/24 and 2024/25, to help improve bus services, whilst allowing authorities to make local decisions on protecting services. North Yorkshire has been allocated £2.93m revenue funding to support bus services and the delivery of our BSIP in 2023/24 and 2024/25. North Yorkshires total allocation is set out in the table below:

	Funding Allocation
2023/2024	£1,463,688
2024/2025	£1,463,688
Total	£2,927,376

- 3.2 The guidance received from the DfT says that they expect LTAs to use the funding to maintain existing service levels based on local circumstances and need. They want us to use the funding to deliver what we feel are the best overall outcomes in growing long term patronage, revenues and thus maintaining service levels, whilst maintaining essential social and economic connectivity for our communities.

- 3.3 Given that the previous Local Transport Fund (LTF) has now been replaced by this funding it is necessary for us to use this funding to maintain our network of supported bus services and to work with bus operators in relation to their commercial networks where relevant.
- 3.4 The Department for Transport require signoff of the Grant Acceptance form (Appendix A), Memorandum of Understanding (Appendix B) and an Annual Assurance Statement (Appendix C) before funds are released. The Annual Assurance Statement is to be signed by the Section 151 officer (section 7.1 in the Memorandum of Understanding).

#### **4.0 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 N/A - Not accepting this grant would mean that funding for bus services would be significantly reduced, and a number of services would be at risk of being withdrawn.

#### **5.0 FINANCIAL IMPLICATIONS**

- 5.1 The council will receive £2.93m in revenue funding across two financial years to manage and allocate within the guidelines of the Grant Determination Letter and the terms and conditions attached in Appendix A & B. No match funding is required from the Council in relation to this grant.
- 5.2 One of the conditions of this grant (14.1 in the Memorandum of Understanding) is that the council must maintain funding for bus services at 2023/24 budget levels while BSIP+ is being claimed. This includes funding for Concessionary Fares reimbursement and is to ensure that the BSIP+ is not used to replace existing council support for public bus services. Acceptance of this grant will therefore restrict the Council's ability to explore budget savings opportunities from the local bus and concessionary fares budgets for the duration of the grant period.

#### **6.0 LEGAL IMPLICATIONS**

- 6.1 There are no legal implications arising from acceptance of the Grant, and receipt of the Grant does not contravene the Subsidy Control regime. However, any expenditure of this Grant must comply with the Council's Procurement and Contract Procedure Rules and where relevant the Public Contracts Regulations 2015.

#### **7.0 EQUALITIES IMPLICATIONS**

- 7.1 Consideration has been given to the potential for any adverse equality impacts arising from this decision (see Appendix D). The acceptance of the BSIP+ grant will enable the release of £2.93m funding to the council to help support local bus services across all communities.
- 7.2 Maintaining bus service levels will avoid any adverse impact to groups of people with protected characteristics.

#### **8.0 CLIMATE CHANGE IMPLICATONS**

- 8.1 Accepting this grant will help maintain bus service levels. This will support travel by more sustainable modes and reduce greenhouse gas emissions from transport by reducing private car journeys.
- 8.2 Consideration has been given to the potential for any adverse climate impacts arising from this decision and a Climate Change Impact Assessment (CCIA) has been undertaken. (Appendix E)

## 9.0 REASONS FOR RECOMMENDATIONS

9.1 Accepting this grant will enable the release of £2.93m BSIP+ funding to the council to support the local bus network to serve North Yorkshires communities.

## 10.0 RECOMMENDATION

10.1 that the Executive agree to the acceptance of the grant of £2.93M

### APPENDICES:

- Appendix A – BSIP+ Grant letter from the Department for Transport
- Appendix B – BSIP+ Memorandum of Understanding
- Appendix C – BSIP+ Annual Assurance Statement
- Appendix D – Equalities Impact Assessment
- Appendix E – Climate Change Impact Assessment

**BACKGROUND DOCUMENTS:** *None*

Karl Battersby  
Corporate Director – Environment  
County Hall  
Northallerton

Report Author – Andrew Clarke, Public & Community Transport Manager  
Presenter of Report – Catherine Price, Head of Transport Services



Transport Director  
North Yorkshire Council  
[by email]

Sharon Maddix  
DEPUTY DIRECTOR: LOCAL TRANSPORT  
DEPARTMENT FOR TRANSPORT

Department for Transport  
Great Minster House  
33 Horseferry Road  
London SW1P 4DR

Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)  
17 August 2023

### **Bus Service Improvement Plan Plus – Grant for 2023/24 [No: 31/6805]**

Dear Transport Director

I am writing to you to set out the details of the Bus Service Improvement Plan Plus (BSIP+) funding to be awarded to North Yorkshire Council, under section 31 of the Local Government Act 2003.

The total value of funding awarded is £ 1,463,688 RDEL.

This grant is to be awarded subject to the following:

1. You confirm that you will ensure the funding is used in a way which achieves value for money.
2. You shall at all times during and following the end of the Funding Period:
  - a. comply with requirements of the **Branding Manual** in relation to the Funded Activities; and
  - b. cease use of the Funded by UK Government logo on demand if directed to do so by the Authority.
3. **Branding Manual** means the HM Government of the United Kingdom of Great Britain and Northern Ireland 'Funded by UK Government branding manual' first published by the Cabinet Office in November 2022 and is available at <https://gcs.civilservice.gov.uk/guidance/marketing/branding-guidelines/> including any subsequent updates from time to time.

I attach a grant determination.

If you have any questions regarding this letter and/or the attached documents, please contact your relationship manager, copying the BSIP inbox ([bsip@dft.gov.uk](mailto:bsip@dft.gov.uk)).

We look forward to working closely with your team.

Yours sincerely



Sharon Maddix  
Deputy Director, Local Transport

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**ACKNOWLEDGMENT AND ACCEPTANCE DECLARATION**

**Bus Service Improvement Plan Plus grant funding  
- Grant for 2023/24 [No: 31/6805]**

I acknowledge receipt of the section 31 grant letter for North Yorkshire Council for 2023/24.

I accept the grant offer for and on behalf of North Yorkshire Council subject to the terms and conditions set out in this letter and the annexes to this letter. I confirm that I am lawfully authorised to do so.

SIGNED (LOCAL AUTHORITY OFFICER) .....

PLEASE PRINT NAME.....

DATE.....

Please return to the Department for Transport: [bsip@dft.gov.uk](mailto:bsip@dft.gov.uk) – a scanned pdf is acceptable.

## **Revenue Grant Determination for the Bus Service Improvement Plan Funding [No: 31/6805]**

The Secretary of State for Transport (“the Secretary of State”), in exercise of the powers conferred on him by section 31 of the Local Government Act 2003, hereby makes the following determination:

### **Citation**

1. This determination may be cited as the Bus Service Improvement Plan Revenue Determination 2023/2024 [No: 31/6805].

### **Purpose of the grant**

2. The purpose of the grant is to provide support to the receiving authorities in England towards expenditure lawfully incurred or accrued by them in 2023/24.
3. In making this grant the Secretary of State does not intend to effect a private law contractual relationship with the receiving authorities.

### **Determination**

4. The Secretary of State determines:

(a) that the authorities listed in Section A are the authorities to which grant under this determination is to be paid; and

(b) that the maximum amount of grant payable to each authority in respect of 2023/24 shall be the amount shown against the name of the authority in Section A.

### **Treasury consent**

5. Before making this determination in relation to local authorities in England, the Secretary of State obtained the consent of the Treasury.



Sharon Maddix

Deputy Director Local Transport

Signed by authority of the Secretary of State

**Section A – Authorities to which grant is to be paid and maximum amount of grant to be paid.**

<b>Authorities to which grant is to be paid</b>	<b>Amount of grant to be paid</b>
North Yorkshire Council	£ 1,463,688
<b>TOTAL</b>	<b>£ 1,463,688</b>

# MEMORANDUM OF UNDERSTANDING

*Between*

**Department for Transport**

*-and-*

**North Yorkshire Council**

## 1. Purpose

1.1. This Memorandum of Understanding ('MOU') sets out the terms, principles and practices that will apply to the working relationship between the Department for Transport ("the Department") and North Yorkshire Council ('the Authority')(collectively 'the Parties') regarding the administration and spending of their Bus Service Improvement Plan plus (BSIP+) funding allocation.

## 2. Background

2.1. On 18 May 2023, the Department confirmed funding for the Authority as part of the Bus Service Improvement Plan plus (BSIP+) announcement.

2.2. This MOU covers the funding commitments from the Department and the delivery, financial expenditure, agreed milestones, reporting and evaluation, communication and branding expectations between the Parties.

## 3. Purpose of Funding

3.1. The Department agrees to provide funding of up to £ 2,927,376. The allocation is set out in the following table:

	<b>RDEL allocation</b>
<b>2023/24</b>	£ 1,463,688
<b>2024/25</b>	£ 1,463,688
<b>Total</b>	£ 2,927,376

3.2 The Authority may use the funding to target it on the actions that they – and local operators through their Enhanced Partnership (where relevant) –

believe will deliver the best overall outcomes in growing long term patronage, revenues and thus maintaining service levels, whilst maintaining essential social and economic connectivity for local communities. In some places that may involve ensuring existing connections are maintained (either by conventional services or DRT). Elsewhere it might be achieved through increasing the frequency on key corridors or the operating hours of some services whilst reducing others; or reducing fares or introducing new local concessions to open up new markets and revenue.

- 3.3 The funding must be spent on bus measures. It cannot be used for measures that primarily benefit other modes of transport, with secondary benefits for buses (e.g. road maintenance).
- 3.4 We expect you to use the funding to maintain existing service levels or on measures that are consistent with Departmental guidance on [Bus Service Improvement Plans \(BSIPs\)](#), bearing in mind that we have changed the BSIP rules, enabling BSIP and BSIP+ allocations to be used for supporting existing services, as set out in the 17 May announcement. Funding decisions should be based on local circumstances and need. The Authority can enhance the frequency of existing services, expand routes or provide new services using this funding.
- 3.5 Other interventions, such as ambitious new fares initiatives, that can make the experience for non-users and existing passengers demonstrably better can be funded through the BSIP+ allocation.
- 3.6 The funding should not be used to support generic marketing or advertising costs that are not directly related to specific improvements (such as a fares change, or new services). We would expect bus operators to fund routine marketing costs.

#### **4. Statutory Arrangements**

- 4.1 The Authority must make an Enhanced Partnership (EP) or be in the process of franchising, in order for the full funding amount to be released. The Department will release 50% of the 2023/24 funding in paragraph 3.1 upfront, and the remaining 50% once the EP has been made (where relevant). If an EP is already in place, or the LTA is following the statutory process for franchising, then the full allocation will be released.
- 4.2 Schemes provided for by this funding should be included in the Authority's Enhanced Partnership (EP) scheme, EP scheme variation, or franchising delivery plan - all requirements of the EP/franchising plan would then apply.

#### **5. MOU Conditions**

- 5.1 Should the conditions of this MOU not be met, the Department will review whether it is appropriate to, by notification in writing to the Authority, require the repayment of the whole or any part of the grant. The

Department also reserves the right to:

- i. Reduce, suspend or withhold BSIP+ grant funding should delivery not progress as agreed in documentation relating to other grants provisionally awarded by the Department to the Authority.
- ii. Reduce, suspend or withhold grant funding from other grants provisionally awarded by the Department to the Authority, should, the conditions of this MOU not be met.

## **6. Financial Arrangements**

- 6.1. The agreed funds will be issued to the Authority as non-ringfenced grant payments under Section 31 of the Local Government Act.
- 6.2. The Authority accepts responsibility for meeting any costs over and above the Department's contribution set out in Clause 3.1, including potential cost overruns and the underwriting of any funding contributions expected from third parties.
- 6.3. The Department expects the grant funding to be spent within a reasonable timeframe and outputs delivered within 12 months of funding receipt.

## **7. Assurance, Monitoring and Evaluation**

- 7.1. The Authority will collaborate with the Department over assurance requirements, which will include the Section 151 Officer using the template provided to give a written confirmation that the project/s represents value for money to the Department. The Authority will also collaborate with the Department and/or its contractors who reserve the right to seek further assurances and monitoring data. The Department shall assist the Authority where possible, and the Parties will work together to satisfy these requirements.
- 7.2. The Authority will publish and submit an end-of-year report to the Department detailing how the funding has been used in a format specified by the Department. It is important that the public can view how taxpayer funding is being spent.

## **8. Value for Money**

- 8.1. The value for money of all individual investments should be considered through the Authority's governance frameworks in the usual way – with confirmation sent to the department by the s151 officer that this funding represents value for money.

## **9. Adherence to national guidance**

- 9.1. The Authority is expected to follow relevant national guidance in the course of scheme development and implementation.

**10. Changes to approved project/programme**

10.1. The Authority will comply with the terms of this MOU. Any request to deviate from these terms must be made in writing to the Department.

**11. Compliance**

- 11.1. The Authority will comply with all applicable procurement laws when procuring goods and services in connection with the Project and the Department shall not be liable for the Authority's failure to comply with its obligations under any applicable procurement laws.
- 11.2. The Authority will ensure that its use of the funding complies with State Aid laws, the UK's international obligations in relation to subsidy control and any UK subsidy control legislation.
- 11.3. The Authority will maintain appropriate records of compliance with the relevant subsidy control regime and will take all reasonable steps to assist the Department to comply with the same and respond to any proceedings or investigation(s) into the use of the funding by any relevant court or tribunal of relevant jurisdiction or regulatory body.
- 11.4. The Authority acknowledges and represents that the funding is being awarded on the basis that the use of the grant will not affect trade in goods and electricity between Northern Ireland and the European Union and shall ensure that the funding is not used in a way that affects any such trade.
- 11.5. The Secretary of State may require repayment of any of the grant already paid, together with interest from the date of payment, if the Secretary of State is required to do so as a result of a decision of a court, tribunal or independent body or authority of competent jurisdiction.
- 11.6. The Authority will ensure they comply with the 2010 Equality Act and the Public Sector Equality Duty. This includes considering impacts of the project on protected characteristic groups during the scheme design process and in the monitoring and evaluation stage.

**12. Branding and Communication**

- 12.1. The Authority shall at all times during and following the end of the Funding Period:
- i. comply with requirements of the Branding Manual in relation to the Funded Activities; and
  - ii. cease use of the Funded by UK Government logo on demand if directed to do so.
- 12.2. Branding Manual refers to the HM Government of the United Kingdom of Great Britain and Northern Ireland 'Funded by UK Government branding manual' first published by the Cabinet Office in November 2022 and is available at <https://gcs.civilservice.gov.uk/guidance/marketing/branding-guidelines/> including any subsequent updates from time to time



12.3. Whilst there are important benefits of local brands for transport services - including promoting local identity, loyalty and accountability - to emphasise the role played by government funding, the Authority must also prominently co-brand any vehicles, signage, websites and all public-facing printed material. Media announcements and releases about improvements funded or part-funded by this money must also be co-branded, must prominently acknowledge the role played by HMG funding and offer HMG the opportunity in good time to include a comment. Failure to do so may result in funding being reduced or reclaimed as set out at paragraph 5.1 above.

### **13. Bus Connectivity Assessments**

13.1. LTAs will also be expected to comply with the Bus Connectivity Assessments coordinated by DFT, at regular intervals. We expect submission of the Bus Connectivity Assessments to the Department for Transport to be required at dates to be specified.

13.2. As part of this process, Operators and LTAs will be expected to report on a range of issues, including but not limited to:

- i. Connectivity;
- ii. Patronage;
- iii. Types of Service;
- iv. Innovation;
- v. Funding.

13.3. Bus Connectivity Assessments will require comprehensive responses, and the Department for Transport reserve the right to ask for further evidence if deemed necessary and appropriate.

13.4. The Department for Transport reserve the right to change the regularity of Bus Connectivity Assessments at any point.

### **14. Other conditions**

14.1. The Authority and any Travel Concession Authority within its boundaries must maintain their bus budgets from all sources. This must demonstrate that BSIP+ funding is additional to previously agreed council budgets. To be eligible for future funding including 2024/25 BSIP+ funding, the overall authority bus budget must be maintained at least at the same level. If concessionary travel reimbursements are reduced, the corresponding budget must be reinvested into other bus measures (e.g. tendered services).

14.2. The Authority and any Travel Concession Authority within its boundaries will commit (including in their Enhanced Partnership where relevant) to work with operators to promote the England National Travel Concessionary Scheme (ENCTS) and to proactively inform local residents when they become aware that they are eligible for such a concession. They will ensure that it is easy to apply for. Unless there are exceptional

circumstances, any existing “no marketing” clauses in concessionary travel funding agreements will be removed by 1 April 2024.

- 14.3. Demand responsive transport (DRT) services provided under this funding and replacing existing bus services should offer a concession to ENCTS passholders, between 09:30 to 23:00 on weekdays and at all times on Saturdays, Sundays and bank holidays. Where DRT is planned, clear arrangements shall be in place to ensure a high standard of integration with other services and a clear timeline for delivery, with particular regard to elements such as continuity of service, accessibility, safety and fare levels.

### 15. Compliance with the MOU

- 15.1. The Parties to this MOU are responsible for ensuring that they have the necessary systems and appropriate resources in place within their respective organisations to comply fully with the requirements of this MOU.

### 16. Legal Enforcement

- 16.1. This MOU is not legally enforceable. It describes the understanding between both parties for the use of funding specified in Clause 3 of this agreement.

#### Signed on Behalf of the Authority:

Name:

#### Signed on Behalf of the Department (Deputy Director)



Sharon Maddix

**[Senior LA officer] for Bus Service Improvement Plan funding: signed annual assurance statement to the DfT**

As [Senior LA officer] for [Insert Name of Local Authority], I would like to confirm that myself and my deputies have undertaken all the necessary checks to ensure that the Local Authority has in place the processes to ensure the proper administration of their financial affairs with regards to Bus Service Improvement Plan funding.

This includes confirmation that:

1. All projects are compliant with the appropriate Procurement / Contract Regulation and are in the public domain. Any onward disbursement of the grant funds to project partners fully meets their national subsidy controls and robust due diligence has been undertaken.
2. Conflict of Interest controls are active and in line with the local authority's policies and practice.
3. All Business Cases are signed off in line with the local authority's decision-making processes and the scheme remains value for money.
4. The necessary arrangements are in place and all projects are compliant with the appropriate regulations for State Aid and Subsidy Control.
5. The necessary governance and assurance arrangements are in place and that all legal and other statutory obligations and consents will be adhered to, ensuring the safe administration of grants and that appropriate measures are in place to mitigate against the risk of both fraud and payment error.
6. Risk management is active for the projects, with live Risk Register(s) and appropriate scrutiny to manage and mitigate risk.
7. All expenditure of this fund has been in line with the local authority's policies and terms of the mutually agreed Memorandum of Understanding.

Accordingly, having considered all the relevant information, in my role as [senior LA officer], I am of the opinion that the financial affairs of the Local Authority are being properly administered with regard to Bus Service Improvement Plan funding.

I undertake to inform the Department for Transport immediately if I become aware of any diversion from the above statement.

Yours Sincerely

[INSERT SIGNATURE OF SENIOR LA OFFICER]

[INSERT NAME OF SENIOR LA OFFICER ]

[INSERT NAME OF LOCAL AUTHORITY]

Date: [DD MMMM YYYY]

<b>Initial equality impact assessment screening form</b> This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.			
<b>Directorate</b>	Environment		
<b>Service area</b>	Integrated Passenger Transport		
<b>Proposal being screened</b>	BSIP+ Grant		
<b>Officer(s) carrying out screening</b>	Catherine Price		
<b>What are you proposing to do?</b>	Accept grant funding of £2.93m from the Department for Transport.		
<b>Why are you proposing this? What are the desired outcomes?</b>	The acceptance of the BSIP+ grant will enable the release of £2.93m funding across 2023/24 and 2024/25 to the council to support local bus services. Maintaining bus service levels will avoid any adverse impact to groups of people with protected characteristics.		
<b>Does the proposal involve a significant commitment or removal of resources? Please give details.</b>	No		
<b>Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYC's additional agreed characteristics</b> As part of this assessment, please consider the following questions:			
<ul style="list-style-type: none"> <li>To what extent is this service used by particular groups of people with protected characteristics?</li> <li>Does the proposal relate to functions that previous consultation has identified as important?</li> <li>Do different groups have different needs or experiences in the area the proposal relates to?</li> </ul>			
<b>If for any characteristic it is considered that there is likely to be an adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your <a href="#">Equality rep</a> for advice if you are in any doubt.</b>			
Protected characteristic	Potential for adverse impact		Don't know/No info available
	Yes	No	
Age		X	
Disability		X	
Sex		X	
Race		X	
Sexual orientation		X	
Gender reassignment		X	
Religion or belief		X	
Pregnancy or maternity		X	
Marriage or civil partnership		X	

People in rural areas		X	
People on a low income		X	
Carer (unpaid family or friend)		X	
Are from the Armed Forces Community		X	
<b>Does the proposal relate to an area where there are known inequalities/probable impacts</b> (e.g. disabled people's access to public transport)? Please give details.	This grant will provide additional funding to support local bus services which are often relied on by older, disabled or lower income groups.		
<b>Will the proposal have a significant effect on how other organisations operate?</b> (e.g. partners, funding criteria, etc.). <b>Do any of these organisations support people with protected characteristics?</b> Please explain why you have reached this conclusion.	no		
<b>Decision (Please tick one option)</b>	EIA not relevant or proportionate:	<input type="checkbox"/>	Continue to full EIA: <input type="checkbox"/>
<b>Reason for decision</b>	Accepting this grant will provide additional funding for public transport. Maintaining bus service levels will help to avoid any adverse impact to groups of people with protected characteristics.		
<b>Signed (Assistant Director or equivalent)</b>	Paul Thompson		
<b>Date</b>	30.08.2023		

## Climate change impact assessment

The purpose of this assessment is to help us understand the likely impacts of our decisions on the environment of North Yorkshire and on our aspiration to achieve net carbon neutrality by 2030, or as close to that date as possible. The intention is to mitigate negative effects and identify projects which will have positive effects.

This document should be completed in consultation with the supporting guidance. The final document will be published as part of the decision making process and should be written in Plain English.

If you have any additional queries which are not covered by the guidance please email [climatechange@northyorks.gov.uk](mailto:climatechange@northyorks.gov.uk)

**Please note: You may not need to undertake this assessment if your proposal will be subject to any of the following:**

Planning Permission  
Environmental Impact Assessment  
Strategic Environmental Assessment

However, you will still need to summarise your findings in in the summary section of the form below.

Please contact [climatechange@northyorks.gov.uk](mailto:climatechange@northyorks.gov.uk) for advice.

<b>Title of proposal</b>	Department for Transport Local Transport Fund Grant Funding	
<b>Brief description of proposal</b>	To agree to the acceptance of the BSIP+ Grant	
<b>Directorate</b>	Environment	
<b>Service area</b>	Integrated Passenger Transport	
<b>Lead officer</b>	Catherine Price	
<b>Names and roles of other people involved in carrying out the impact assessment</b>	None	
<b>Date impact assessment started</b>	August 2023	

**Options appraisal**

Were any other options considered in trying to achieve the aim of this project? If so, please give brief details and explain why alternative options were not progressed.

The other option consider is not to submit the acceptance declaration. However the council would not receive the grant funding available which in turn would have adverse impacts in maintaining the bus service levels needed to help key workers get to work and allowing the public to access essential services.

**What impact will this proposal have on council budgets? Will it be cost neutral, have increased cost or reduce costs?**

The Council will receive £2,927,376 to manage and allocate within the guidelines of the Memorandum of Understanding.

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p><b>Positive impact</b> (Place a X in the box below where</p>	<p><b>No impact</b> (Place a X in the box below where</p>	<p><b>Negative impact</b> (Place a X in the box below where</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> <li>• Changes over and above business as usual</li> <li>• Evidence or measurement of effect</li> <li>• Figures for CO<sub>2</sub>e</li> <li>• Links to relevant documents</li> </ul>	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>
<p>Minimise <b>greenhouse gas emissions</b> e.g. reducing emissions</p>	<p>Emissions from travel</p>		<p>X</p>	<p>If the funding is used to maintain the current level of bus services to help the public to access essential services it will result in no change to the existing impact.</p>	<p>For contracted services, our terms and conditions of contract set out</p>	

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p><b>Positive impact</b> (Place a X in the box below where</p>	<p><b>No impact</b> (Place a X in the box below where</p>	<p><b>Negative impact</b> (Place a X in the box below where</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> <li>• Changes over and above business as usual</li> <li>• Evidence or measurement of effect</li> <li>• Figures for CO<sub>2</sub>e</li> <li>• Links to relevant documents</li> </ul>	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>
<p>from travel, increasing energy efficiencies etc.</p>					<p>vehicle age restrictions that providers must comply with but we don't have any influence over the vehicles and practices that the operators of commercial services use.</p> <p>Consider possible changes to vehicle specs in the tender docs and T&amp;C's for contracted services</p>	



<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p><b>Positive impact</b> (Place a X in the box below where</p>	<p><b>No impact</b> (Place a X in the box below where</p>	<p><b>Negative impact</b> (Place a X in the box below where</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> <li>• Changes over and above business as usual</li> <li>• Evidence or measurement of effect</li> <li>• Figures for CO<sub>2</sub>e</li> <li>• Links to relevant documents</li> </ul>	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>	
	Emissions from construction		X		No impact.		
	Emissions from running of buildings		X		No impact.		
	Other						
<p>Minimise <b>waste</b>: Reduce, reuse, recycle and compost e.g. reducing use of single use plastic</p>		X		No impact.			
<p>Reduce <b>water</b> consumption</p>		X		No impact			
<p>Minimise <b>pollution</b> (including air, land, water, light and noise)</p>			X	<p>Maintaining transport services will result in no change to the existing impact. If new journeys are introduced there would be an increase to the impact</p>	<p>For contracted services our terms and conditions of contract set out vehicle age restrictions that providers must</p>		

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p><b>Positive impact</b> (Place a X in the box below where</p>	<p><b>No impact</b> (Place a X in the box below where</p>	<p><b>Negative impact</b> (Place a X in the box below where</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> <li>• Changes over and above business as usual</li> <li>• Evidence or measurement of effect</li> <li>• Figures for CO<sub>2</sub>e</li> <li>• Links to relevant documents</li> </ul>	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>
				<p>However, the existing impact is acknowledged as having a negative impact.</p>	<p>comply with and the following clause is a requirement of the terms and conditions of contract</p> <p>20. SUSTAINABILITY 20.1 Throughout the Term of this Agreement the Supplier shall make all reasonable endeavours to reduce any negative impact on the environment caused by the Service. 20.2 The Supplier may be required to</p>	

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p><b>Positive impact</b> (Place a X in the box below where</p>	<p><b>No impact</b> (Place a X in the box below where</p>	<p><b>Negative impact</b> (Place a X in the box below where</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> <li>• Changes over and above business as usual</li> <li>• Evidence or measurement of effect</li> <li>• Figures for CO<sub>2</sub>e</li> <li>• Links to relevant documents</li> </ul>	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>
					<p>provide evidence of actions taken to mitigate climate change and reduce greenhouse gas emissions, and on request, information relating to fuel use and other relevant indicators. However, we don't have any influence over the vehicles and practices that the operators of commercial services use.</p> <p>Consider possible changes to vehicle</p>	

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p><b>Positive impact</b> (Place a X in the box below where</p>	<p><b>No impact</b> (Place a X in the box below where</p>	<p><b>Negative impact</b> (Place a X in the box below where</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> <li>• Changes over and above business as usual</li> <li>• Evidence or measurement of effect</li> <li>• Figures for CO<sub>2</sub>e</li> <li>• Links to relevant documents</li> </ul>	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>
					<p>specs in the tender docs and T&amp;C's</p>	
<p>Ensure <b>resilience</b> to the effects of climate change e.g. reducing flood risk, mitigating effects of drier, hotter summers</p>		X		<p>No impact anticipated</p>		
<p>Enhance <b>conservation</b> and wildlife</p>		X		<p>No impact anticipated</p>		
<p>Safeguard the distinctive characteristics, features and special qualities of <b>North Yorkshire's landscape</b></p>		X		<p>No impact anticipated</p>		
<p>Other (please state below)</p>		X		<p>No impact anticipated</p>		

**Are there any recognised good practice environmental standards in relation to this proposal?** If so, please detail how this proposal meets those standards.

N/A

**Summary** Summarise the findings of your impact assessment, including impacts, the recommendation in relation to addressing impacts, including any legal advice, and next steps. This summary should be used as part of the report to the decision maker.

The submission of the acceptance declaration for BSIP+ will enable the release of £2,927,376 funding to the council. This in turn will enable financial support to public transport in North Yorkshire which is crucial in maintaining the bus service levels needed to help the public get to work and allow access essential services. Maintaining bus service levels means that there will still be negative impacts but this must be considered against the needs of the travelling public who are reliant on bus services.

#### Sign off section

This climate change impact assessment was completed by:

<b>Name</b>	Catherine Price
<b>Job title</b>	Head of Transport Services
<b>Service area</b>	Integrated Passenger Transport
<b>Directorate</b>	Business and Environmental Services
<b>Signature</b>	C Price
<b>Completion date</b>	10/08/2023

**Authorised by relevant Assistant Director (signature): Paul Thompson**

**Date: 30.08.23**

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## FORWARD PLAN

The decisions likely to be taken by North Yorkshire Council in the following 12 months are set out below:

Publication Date: 4 September 2023

Last updated: 4 September 2023

Period covered by Plan: 30 September 2024

### PLEASE NOTE:-

In accordance with the Local Authorities (Executive Arrangements)(Meetings and Access to information)(England) Regulations 2012, at least **28 clear days' notice**, excluding the day of notification and the day of decision taking, must be published on the Forward Plan of any intended key decision. It is also a requirement that **28 clear days' notice** is published of the intention to hold an Executive meeting or any part of it in private for the consideration of confidential or exempt information. For further information and advice please contact the Democratic Services and Scrutiny Manager on 01609 533531.

**FUTURE DECISIONS**

<b>Likely Date of Decision</b>	<b>**Decision Taker</b>	<b>In Consultation with</b> (Executive Member or Corporate Director)	<b>Description of Matter</b> – including if the report contains any exempt information and the reasons why	<b>Key Decision</b> <b>YES/NO</b>	<b>Decision Required</b>	<b>Consultees</b> (i.e. the principal groups to be consulted)	<b>Consultation Process</b> (i.e. the means by which any such consultation is to be undertaken)	<b>Contact details for making representations</b> (Tel: 0845 034 9494) unless specified otherwise)	<b>Relevant documents already submitted to Decision Taker</b>
19 Sep 2023	Executive		Harrogate Transforming Cities Fund (TCF) project delivery options	Yes	To consider Harrogate TCF project delivery options and status following quashing of 30th May 23 Executive decision to implement in light of a Judicial Review legal challenge.	Grant funding bodies WYCA / DFT, Harrogate and Knaresborough ACC.	Meeting/ committee.  Decision record 07/08/23, published 22/08/23.	Richard Binks, Head of Major Projects & Infrastructure richard.binks@northyorks.gov.uk	Harrogate Transforming Cities Fund (TCF) project delivery options 2023-08-07 Decision Record - Judicial Review 2023-08-25 Rule 15 Urgency Exempt Information Notice - Harrogate TCF
19 Sep 2023	Executive		Footway Lighting Energy Reduction	Yes	To seek approval for a three step plan to address significant ongoing maintenance and energy issues associated with Footway and Amenity lighting that has transferred to North Yorkshire Council following the recent Local Government			Paul Gilmore, Electrical Engineering Manager, Highways and Transportation Paul.gilmore@northyorks.gov.uk	Footway Lighting Energy Reduction

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**FUTURE DECISIONS**

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					Reorganisation. Executive will be asked to consider an Invest to Save opportunity and approve a £2.46m capital investment that has the potential for £440k annual saving (at current energy rates).				
19 Sep 2023	Executive		Bus Service Improvement Plan (BSIP+) - Grant Funding Acceptance	Yes	To outline the allocating of funding the Department for Transport (DfT) recently announced entitled BSIP+.  Approval is required to accept the £2,927,376 funding, to be split equally across 2023/24 and 2024/25, upon receipt of the terms and conditions from the DfT.			Catherine Price catherine.price@northyorks.gov.uk	Bus Service Improvement Plan (BSIP+) - Grant Funding Acceptance
19 Sep 2023	Executive		Neighbourhood Planning – Making of the Bradleys Both Neighbourhood Development Plan	Yes	1.1 To present the results of the Bradleys Both Neighbourhood Development Plan referendum and the requirements of North	Equalities: Stephen.Lilgert@northyorks.gov.uk Climate Change:	Via Email	Trevor Watson, AD Planning trevor.watson@northyorks.gov.uk	Neighbourhood Planning – Making of the Bradleys Both

**FUTURE DECISIONS**

Likely Date of Decision	**Decision Taker	In Consultation with (Executive Member or Corporate Director)	Description of Matter – including if the report contains any exempt information and the reasons why	Key Decision YES/NO	Decision Required	Consultees (i.e. the principal groups to be consulted)	Consultation Process (i.e. the means by which any such consultation is to be undertaken)	Contact details for making representations (Tel: 0845 034 9494) unless specified otherwise)	Relevant documents already submitted to Decision Taker
Page 66					<p>Yorkshire Council as the Local Planning Authority to formally 'make' the Bradleys Both Neighbourhood Development Plan.</p> <p>1.2 To present the Regulation 19 Decision Statement, set out at Appendix A to this report, which sets out the Local Planning Authorities' decision in terms of making or adopting the Bradleys Both Neighbourhood Development Plan and the reasons for making that decision.</p> <p>The Executive is asked to recommend to Full Council that the Bradleys Both NDP is made and that the Decision Statement set out at Appendix A to the report is approved.</p>	<p>climatechange@northyorks.gov.uk Legal: Glenn.Sharpe@northyorks.gov.uk Finance: Paul.Foster@northyorks.gov.uk</p> <p>Trevor Watson Nic Harne Councillors Bastiman and Myers</p>			Neighbourhood Development Plan
	17 Oct 2023	Executive		Levelling Up Fund – Catterick Garrison Town	Yes	•To allow completion of Heads of terms between NYC, DIO and	NYC Legal, Finance,	Consultation will be via email	David Caulfield, AD Economic Development,

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Page 67			Centre Regeneration Project – Completion of Heads of Terms		MOD •To finalise the governance around the collaborative working and Land Transfer of the LUF boundary to NYC control/ownership. •Sign off and agreement by Executive member required to facilitate the completion of these documents.	Climate and Equalities		Regeneration, Tourism & Skills david.caulfield@northyorks.gov.uk	Garrison Town Centre Regeneration Project – Completion of Heads of Terms
	17 Oct 2023	Executive	North Yorkshire Joint Health and Wellbeing Strategy	Yes	To consider the proposed North Yorkshire Joint Health and Wellbeing Strategy and recommend it for adoption to the Council. NOTE: The North Yorkshire Health and Wellbeing Board's Terms of Reference state that "The Joint Health and Wellbeing Strategy will be referred to the Council for approval as part of the Council's Policy Framework."	•The public and partners •North Yorkshire Health and Wellbeing Board (finalised draft) on 20th September 2023 •Executive on 17th October 2023 •Council on 15th November 2023	In terms of the public and partners, a period of public consultation is planned for spring/summer 2023. In terms of the formal meetings referred to above, the process will be via presentation and discussion of the proposed Strategy at the relevant	Louise Wallace, AD Health and Integration louise.wallace@northyorks.gov.uk	North Yorkshire Joint Health and Wellbeing Strategy

**FUTURE DECISIONS**

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Page 68						NOTE: There is on-going liaison with the North Yorkshire Health and Wellbeing Board, who will be asked to approve a draft Strategy to be consulted on, at its meeting on 17th March 2023.	Committee meetings.		
	17 Oct 2023	Executive		To accept grant funding from the National Institute for Health Research should our bid be successful	Yes	To ask for approval to accept funding up to £5million across a 5 year period, should our bid be successful. The funding is intended to improve the capacity and capability for research within the local authority to aid evidence driven decision making.		Katie Needham, Public Health Consultant, Health and Adult Services katie.needham@northyorks.gov.uk	To accept grant funding from the National Institute for Health Research should our bid be successful
	17 Oct 2023	Executive		Asset Disposal	No	Disposal of Assets		Kerry Metcalfe, AD Property,	Asset Disposal

**FUTURE DECISIONS**

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								Procurement & Commercial kerry.metcalfe@northyorks.gov.uk	
17 Oct 2023	Executive		Double Devolution	Yes	The purpose of the report is to ask Executive to agree the recommended expressions of interest (EOI) of council services to be devolved to town or parish councils (Double Devolution) to take forward to the next stage of decision making following full business case of individual EOI. 12 expressions of interest (EOI) were received from Town and Parish councils by March 2023, and these have subsequently been evaluated. We are proposing to take 7 of these forward to business case and are seeking agreement from Executive of the 7 EOI recommended.	Members-relevant to the areas identified to be recommended to take forward to double devolution business stage. Town and Parish Councils to reflect on which areas have been recommended to take forward and where they have not	Direct contact through meeting and written feedback.	Rachel Joyce, Assistant Chief Executive for Localities, Alison Szustakowski, Senior Project Manager rachel.joyce@northyorks.gov.uk; alison.szustakowski@northyorks.gov.uk,	Double Devolution

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					It is proposed that we will devolve assets and or services from April 2024.				
17 Oct 2023	Executive		Amendments to the Council's Constitution	Yes	Consideration of proposed amendments to the Council's Constitution for recommendation to full Council.  Subject to any comments Members may have, to recommend the proposed amendments to the Constitution to full Council for approval.	Relevant NYC Officers and Members. The Members' Working Group on the Constitution.	Correspondence and meetings	Moira Beighton moira.beighton@northyorks.gov.uk	Amendments to the Council's Constitution
17 Oct 2023	Executive		North Yorkshire Economic Growth Strategy for adoption	Yes	To consider and adopt an Economic Development Strategy for North Yorkshire	The Draft Strategy has been subject to several stages of consultation during its development, including:  - The Leader	Following an extensive review of data and information, the draft Strategy has been developed and refined through a series of:  • one to one	David Caulfield, AD Economic Development, Regeneration, Tourism & Skills david.caulfield@northyorks.gov.uk	North Yorkshire Economic Growth Strategy for adoption

**FUTURE DECISIONS**

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Page 71						of the Council - Executive Members for Open for Business, Highways and Transportation, and Culture, Arts and Housing - All member briefing - Chief Executive - York, North Yorkshire, East Riding Directors of Development - York and North Yorkshire Local Enterprise Partnership (officers) - North Yorkshire economic development officer group	interviews • presentations followed by group discussions • larger workshops with facilitated debates  The development of the Strategy has been guided by officers from economic development and led by the Assistant Director for Economic Development, Regeneration, Tourism and Skills. The Strategy is based upon a North Yorkshire Economic Framework that was agreed in consultation with the Executive member for Open to Business.		

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Page 72						<ul style="list-style-type: none"> <li>- Transport, Economy, Environment and Enterprise Overview and Scrutiny Committee</li> <li>- Transition (LGR) Overview and Scrutiny Committee</li> <li>- Federation of Small Businesses</li> <li>- Adjoining Local Enterprise Partnerships</li> <li>- West and North Yorkshire Chamber of Commerce</li> <li>- Skills providers</li> <li>- A range of developers and businesses active in</li> </ul>			



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						North Yorkshire			
17 Oct 2023	Executive		Proposal to amalgamate Wavell Community Infant and Junior Schools.	Yes				Andrew Dixon, Strategic Planning Manager, Education & Skills	
7 Oct 2023	Executive		Application for Homes England Investment Partner Status and Associated Affordable Housing Programme 2021-26 Bid	No	The report seeks permission from the Executive for North Yorkshire Council to apply to Homes England for Investment Partner status and to submit an associated bid to Homes England for grant funding under the Affordable Housing Programme (AHP) 2021-26.	Financial; Legal; Equalities; and Climate Change	Internal officers will be consulted in full.	Marie Woodhouse victoria.young@northyorks.gov.uk	Application for Homes England Investment Partner Status and Associated Affordable Housing Programme 2021-26 Bid
7 Nov 2023	Executive		Proposed extra care housing scheme	Yes	To approve funding to support the development of an extra care housing scheme in Whitby. To review the proposed scheme and outcome of the procurement.			Michael Rudd, Head of Housing Marketing Development (Commissioning), Health and Adult Services michael.rudd@northyorks.gov.uk	

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7 Nov 2023	Executive		Member Allowances 2024/25	Yes	To make a recommendation to Full Council based on Independent Remuneration Panel Recommendations	Independent Remuneration Panel and Members	IRP Meetings	Barry Khan, Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	Member Allowances 2024/25
18 Nov 2023	Executive		Q2 Performance Monitoring and Budget Report	Yes	Q2 Performance Monitoring and Budget report including: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators.	Management Board	Meetings	Gary Fielding, Corporate Director of Resources gary.fielding@northyorks.gov.uk	Q2 Performance Monitoring and Budget Report
28 Nov 2023	Executive		Asset Disposal	No	Disposal of Assets			Kerry Metcalfe, AD Property, Procurement & Commercial kerry.metcalfe@northyorks.gov.uk	Asset Disposal
28 Nov 2023	Executive		Outdoor Learning Service	Yes	To consider the outcome of the strategic review and full business case for the Outdoor Learning Service.	Not applicable.	Not applicable.	Amanda Newbold, AD Education Services amanda.newbold@northyorks.gov.uk	Outdoor Learning Service
12 Dec 2023	Executive		Asset Disposal	No	Disposal of Assets			Kerry Metcalfe, AD Property,	Asset Disposal

**FUTURE DECISIONS**

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								Procurement & Commercial kerry.metcalfe@northyorks.gov.uk	
12 Dec 2023	Executive		Asset Disposal	No	Disposal of Assets			Kerry Metcalfe, AD Property, Procurement & Commercial kerry.metcalfe@northyorks.gov.uk	Asset Disposal
Jan 2024	Executive		Review of Outside Bodies	Yes	Following the amalgamation of the District and Borough Councils all Outside Bodies now fall under the remit of North Yorkshire Council. It was agreed at Council AGM in May 2023 to complete a review of Outside Bodies within 12 months in order to review and reduce the numbers to a more manageable amount. This will be completed against an agreed criteria and scored accordingly.	N/A.		Christine Phillipson, Democratic Services & Scrutiny Officer christine.phillips@northyorks.gov.uk	Review of Outside Bodies

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9 Jan 2024	Executive		Shaping the future of Leisure Services in North Yorkshire: Outcomes of the Strategic Leisure Review	Yes	To consider and agree the outcomes and recommendations from the Strategic Leisure Review.	There is a Members Working Group already established.  LGR Transition O&S committee meeting on the 4th December. Please can you confirm that we are on the forward plan for this meeting and any deadlines for papers etc  Internal engagement (not formal consultation) • within the service • affected services e.g.	Engagement and consultation taking place with stakeholders to inform the findings and recommendations of the review. This includes individual discussions, focus groups, webinars, webpage, workshops and a survey	Jo Ireland, AD Culture, Arts & Leisure jo.ireland@north.yorks.gov.uk	Shaping the future of Leisure Services in North Yorkshire: Outcomes of the Strategic Leisure Review

**FUTURE DECISIONS**

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Page 77						public health, HAS, CYPS • Leisure operators External • Stakeholders and partners (e.g. Sport England, National Governing Bodies, health organisations, local sports groups) • Key focus groups for impacted community groups e.g Older people, Children and Young persons			
23 Jan 2024	Executive		Revenue Budget 2024/25 and Medium Term Financial Strategy - To make	Yes	To consider and recommend to Council the Revenue Budget for 2024/25 and the Medium Term Financial Strategy (MTFS)	Management Board	Budget consultation process	Gary Fielding, Corporate Director of Resources gary.fielding@northyorks.gov.uk	Revenue Budget 2024/25 and Medium Term Financial

**FUTURE DECISIONS**

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			recommendation to Full Council		including the: • Revenue Plan • Capital Plan • Treasury Management • Prudential Indicators				Strategy - To make recommendation to Full Council
13 Jan 2024	Executive		Council Plan 2024- 2028	Yes	To consider and recommend to council the Council Plan for 2024-2028	Corporate and Partnerships Overview and Scrutiny Committee Management Board	Meetings	Simon Moss, Strategy & Performance Team Leader simon.moss@northyorks.gov.uk	Council Plan 2024- 2028
20 Feb 2024	Executive		Q3 Performance Monitoring and Budget Report	Yes	Q3 Performance Monitoring and Budget report including: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators	Management Board	Meetings	Gary Fielding, Corporate Director of Resources gary.fielding@northyorks.gov.uk	Q3 Performance Monitoring and Budget Report
19 Mar 2024	Executive		Future arrangements for the Harrogate and Rural Alliance	Yes	To consider feedback from the consultation and approve the final legal framework.	NHS Commissioners and Providers	Correspondence and meetings	Chris Watson chris.watson@northyorks.gov.uk	

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**FUTURE DECISIONS**

<b>Likely Date of Decision</b>	<b>**Decision Taker</b>	<b>In Consultation with</b> (Executive Member or Corporate Director)	<b>Description of Matter</b> – including if the report contains any exempt information and the reasons why	<b>Key Decision</b> <b>YES/NO</b>	<b>Decision Required</b>	<b>Consultees</b> (i.e. the principal groups to be consulted)	<b>Consultation Process</b> (i.e. the means by which any such consultation is to be undertaken)	<b>Contact details for making representations</b> (Tel: 0845 034 9494) unless specified otherwise)	<b>Relevant documents already submitted to Decision Taker</b>
19 Mar 2024	Executive		Redeployment of land to the north and south of Crosshills Lane, Selby	Yes	To approve the proposed redeployment of the property	Executive members and Management Board at the informal Executive meeting held on 8 June 2021		Philip Cowan, Non-Operational Property Manager, NYC Property Services Philip.Cowan@northyorks.gov.uk	
16 Apr 2024	Executive		Annual Review of Member Champions	No	Annual Review of Member Champions	Leader	Emails	Daniel Harry, Democratic Services and Scrutiny Manager daniel.harry@northyorks.gov.uk	Annual Review of Member Champions

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Should you wish to make representation as to the matter being discussed in public please contact Daniel Harry  
Email: (daniel.harry@northyorks.gov.uk) Tel: 01609 533531.

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